

PICKAWAY COUNTY

www.pickawaycountyparks.org
141 W. Main St., Suite 400 P.O. Box 1193 Circleville, Oh 43113 740-420-5451

PARK DISTRICT

Minutes

April 26, 2018

Meeting was called to order at noon by Chairman Marshall Fields at the Pickaway County Annex, 141 W. Main St., Suite 400, Circleville, Ohio.

A. ROLL CALL Board members P=present A=absent
#=volunteer work hours performed
Marshall Fields P 4 Jennifer Tomlinson P 2 Robert (Pete) Hartinger P 3
Tracie Sorvillo P 6 Mike Hess P

Secretary: Andi Humphries P 2
Park Board Director: Tom Davis P 0
Webmaster: Michael Moore A
Canal Park Liaison: John Drummond P 20
One Book, One Community Liaison: Lainey Ebright A
Logan Elm Liaison: Rod Smith A
Financial Liaison:
Public Relations:
Guests: Jim Edman

B. Minutes of previous month Andi Humphries: Hartinger motioned for approval of corrected minutes, Tomlinson seconded; motion carried. Corrections: District Report Item 4—"District Table of Organization" delete rest of sentence as it doesn't exist. Unfinished Business Millport: "Full (add name of grant) *National Historic Register* grant..."

C. Financial status of Park District: Current balance \$440,474.18; full report reviewed including \$7,237 receipt due to tax rollback collections. Expenses included Kirby for the bike racks—averaging \$1,000 per rack. Report was accepted as presented.

D. Guests: Edman reported on two events at Mary Virginia Crites Hannan Park and told of the upcoming Scioto River Bird Walk.

E. Director's Report

- 1) Approval of By-Law changes: Sorvillo motioned to approve as stated, Hess seconded; motion carried.
- 2) Approval of credit card policy: Davis explained the presented document is the county's policy revised to reflect the Park District's Authority. Hess motioned approval, Sorvillo seconded; motion carried.
- 3) Approval of County Policy Manual and District Table of organization: Tomlinson motioned approval, Hartinger seconded; motion carried.
- 4) Park & Trail Grant application summary, committee recommendations: After review and discussion, Sorvillo motioned to accept grant requests at the recommended amounts except Circleville First Church, Tomlinson seconded; motion carried.

- 5) Letter from Mayor McIlroy/Circleville grant request: Tabled. To be reviewed along with the 2019 budget.
- 6) New Park District logo input: Two designs were presented with the board approving the second design.
- 7) Staff hiring update: Twenty-three applications were received for

F. Unfinished Business: see updates.
County Park Foundation status: Tabled.

G. New Business

Invoice: Sorvillo motioned to pay Tom Davis Invoice for final pay as a consultant, Hess seconded; motion carried.

H. Schedule of meetings: Regular meeting: Noon, Tuesday May 22 at the Pickaway County Annex, 141 W. Main St., Circleville.

I. Adjournment. Meeting adjourned at 1:00 p.m.

Note: These routine meetings are to be One hour, and not to extend more than ½ hr. longer.
Additional time will require special meetings.

PICKAWAY COUNTY

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approved as
submitted
5/22/18

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YTD Fund Report for Year 2018 Month 05 - PICKAWAY COUNTY

Fund	Description	Beg Yr Bal	YTD Rec	YTD Exp	Unexp	Enc	Unenc
639	P.C. PARK DISTRICT	53,999.38	402,311.62	20,704.99	435,606.01	406,303.50	29,302.51
1 Funds		53,999.38	402,311.62	20,704.99	435,606.01	406,303.50	29,302.51

approved - 5/24/18

MTD/YTD Revenue Report by Fund for Year 2018 Month 05 - PICKAWAY COUNTY

Account	Description	Est Rev	MTD Rec	YTD Rec	Unc Bal	%Remain	%Collected
639.0000.4101	REAL ESTATE TAX - PARK DIST	730,000.00	0.00	390,853.20	339,146.80	46.46%	53.54%
639.0000.4105	MANUF HOMES TAX - PARK DIST	0.00	0.00	1,846.42	(1,846.42)	0.00%	0.00%
639.0000.4545	HOMESTEAD & ROLLBACK - PARK DIST	0.00	0.00	7,237.00	(7,237.00)	0.00%	0.00%
639.0000.4556	LOCAL SHARE-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00%	0.00%
639.0000.4557	STATE SHARE-PARK DISTRICT	0.00	0.00	2,375.00	(2,375.00)	0.00%	0.00%
639.0000.4910	ADVANCES	0.00	0.00	0.00	0.00	0.00%	0.00%
639.0000.4926	OTHER RECEIPTS-PARK DISTRICT	4,750.00	0.00	0.00	4,750.00	100.00%	0.00%
Fund: 639	P.C. PARK DISTRICT	734,750.00	0.00	402,311.62	332,438.38	45.25%	54.75%
7 Accts		734,750.00	0.00	402,311.62	332,438.38	45.25%	54.75%

Detail Expense Transactions by Fund - PICKAWAY COUNTY for Year 2018 Month 05 to Year 2018 Month 05

Date	Src	Vnd#	Vendor Name	PO#	Bno/ Seq	Chk/ Trans	Proj	Amount	Remark
05/11/2018	MVC	99900	PAYROLL VENDOR-GROSS PAYROLL		12307001	P01810		2,230.40	PAYROLL #10
639.6052.5102			EMPLOYEES SALARY-PARK DISTRICT					2,230.40	
05/11/2018	AC	00693	OPERS		12308003	389755		312.26	PAYROLL Accrue for PERS FOR EMPLOYEES
639.6052.5201			PERS-PARK DISTRICT					312.26	
05/11/2018	AC	00423	ELLERY S. ELICK, TREASURER		12308001	389753		28.83	PAYROLL Accrue for MEDICARE
639.6052.5202			MEDICARE-PARK DISTRICT					28.83	
05/01/2018	AC	00498	SHERWIN-WILLIAMS		12298009	389420		86.94	STAIN (CANAL PRK. TABLES)- PARK DIST
639.6052.5301			SUPPLIES-PARK DISTRICT					86.94	
05/01/2018	AC	02017	DAVIS TOM		12298021	389431		345.00	PRK.DISTR. ADMIN SERV. / PRK.DISTR.
05/01/2018	AC	05078	CIRCLE SERVICE LLC		12298034	389444		350.00	APR.2018 RENT (MAINT.BARN) PRK.DISTR.
05/01/2018	AC	05095	KSC CREATIVE		12298036	389446		1,000.00	PRK.DISTR.LOGO REBRAND / PRK.DISTR.
05/16/2018	AC	01535	MIKES LANDSCAPING LLC		12309063	389875		380.00	MOWING (LOGAN ELM PRK.) PRK.DIST.
05/23/2018	AC	05039	MOORE, MICHAEL		12317089	390168		100.00	APRIL WEBSITE MAINT/MONITOR - PARKS
639.6052.5401			CONTRACT SRVS-PARK DISTRICT					2,175.00	
05/01/2018	AC	00713	MILLS MIKE L		12298012	389423		34.74	LOCKS (MAINT.BARN & GATE)- PARK DIST
639.6052.5501			EQUIPMENT-PARK DISTRICT					34.74	
Fund: 639			P.C. PARK DISTRICT					4,868.17	
10 Transactions									4,868.17

