

# PICKAWAY COUNTY

www.pickawaycountyparks.org

141 W. Main St., Suite 400 P.O. Box 1193 Circleville, Oh 43113 740-420-5451

## PARK DISTRICT

### Minutes

Feb. 23, 2016

Meeting was called to order at noon by Chairman Bill Richards at the Pickaway County Annex, 141 W. Main St., Suite 400, Circleville, Ohio.

A. ROLL CALL Board members P=present A=absent  
Bill Richards P Robert (Pete) Hartinger P Mike Hess P  
Marshall Fields P Tracy Sorvillo P

Secretary: Andi Humphries P  
Treasurer: County Auditor A  
Webmaster: Michael Moore P  
Park Board Consultant: Tom Davis P  
Financial Liaison:  
Public Relations:  
Logan Elm Liaison: Rod Smith P  
Canal Park Liaison: John Drummond P  
Guests: Cynthia Bower

*Approved 3/22/16*

B. Reading of previous month Minutes (approve/amend) Andi Humphries: Correct Financial to "December" Balance and add "approximately" to amount from Ohio History Connection. Hartinger motioned approval of corrected minutes, Fields seconded, motion carried.

C. Financial status of Park District: The balance at the end of January is: \$58,417.86. Exact amount from Ohio History Connection is \$2,375 and notation from Auditor states it's from Knox County Park District. Hess made a motion to accept the treasurer's report, Sorvillo seconded, motion carried.

D. Guests: Cynthia Bower is observing. She also stated she walked the Towpath trail which could use directional signs. The board explained that new signs will be incorporated with the change of ownership.

Rod Smith said the Ohio History Connection was at the park on that day with an Archeologist using radar to detect any buried historical artifacts. It will be plotting a map of the park of which a copy will be given to the board.

John Drummond gave the board his application and paperwork for the Zero Turn mower through South Central Power. He also reminded the board of the April 14 community action day at OCU. He will apprise Davis of number needed and chores by the March meeting.

#### E. Director's Report

- 1) Leadership Sub Committee Meeting: recommendation on park levy: Mike Hess said it's the recommendation that the board seek a levy on the November 2017 ballot because there won't be a lot on at that time. The committee realizes it could cost \$30,000. If unsuccessful could review feedback and submit again for the May Primary the following year at a lower cost of about \$1,000. After discussion, Hess motioned that he prepare a resolution for the board's consideration to place a Parks and Trails Levy on the Nov.

2017 ballot for 10 year, ½ mill; based on final recommendation from county prosecutor and city law director. Sorvillo seconded; motion carried.

The establishment of a “Friends of the County Parks and Trails” group was discussed. The Leadership committee will develop a framework for this group as well as the group which would ask for funds to help offset the levy costs.

- 2) Rules Sub Committee meeting; recommendation on Park Rules. Fields and Hess met with Drummond and Davis and presented the attached document. Sorvillo motioned to accept Resolution 001-2016 “Park Lands Rules”, Hartinger seconded; motion carried. It was decided that the upper and lower gates be open and the boat ramp be locked. The shelter house will be by reservation or first come/first served basis.
- 3) Judge Long memo reference to Canal Park: The law requires formal approval of the probate judge before accepting property. A memo was signed by Chairman Richards asking the judge for the correct way to get this approval.
- 4) Columbia Gas Easement: Hess has asked for \$1,000 more for both tracks and is waiting for a counter offer from Roy Strawser, negotiator for Columbia Gas.
- 5) Parks and Trail Grant Applications: The applications have been sent to townships and villages and are due April 8.
- 6) Consultant’s invoice: Sorvillo motioned that the 2/23/16 invoice be approved for payment, Hess seconded; motion carried.

F. Unfinished Business: Hartinger asked about the Palm/Elsea land. Davis said it is on hold since Elsea is reviving a development in the area.

Roundtown Trail: The easement issue with the Circleville City Schools has been resolved and should be rectified by the end of February. The construction documents can continue at that time.

G. New Business: Drummond asked that Davis send a letter to Reeser about the mowing of his adjoining property. Richards said his employee who has been mowing the trail land has stage 4 lung cancer.

Canal Leak: engineers have looked at the south end of the towpath trail and recommend that it is best to let nature take its course. May have to close the trail at the curve.

Moore asked about designing new park board logo. Humphries volunteered to help.

H. Volunteer Hours: Richards 2, Hartinger 2, Sorvillo 6, Fields 2, Hess 4, Davis 11, Humphries 2, and Moore 2.

I. Schedule of meetings: Regular meeting: Noon Tuesday Feb. 23, 2016 at the Pickaway County Annex, 141 W. Main St., Circleville.

J. Adjournment. Meeting adjourned at 1:30 p.m.

Note: These routine meetings are to be One hour, and not to extend more than ½ hr. longer. Additional time will require special meetings.

MTD Fund Report for Year 2016 Month 02 - PICKAWAY COUNTY

Fund	Description	Beg Bal	MTD Rec	MTD Exp	Unexp	Enc	Unenc
639	P.C. PARK DISTRICT	58,417.86	0.00	1,412.19	57,005.67	35,937.81	21,067.86
1 Funds		58,417.86	0.00	1,412.19	57,005.67	35,937.81	21,067.86

*Revised 3/22/16*



# MTD/YTD Revenue Report by Fund for Year 2016 Month 02 - PICKAWAY COUNTY

Account	Description	Est Rev	MTD Rec	YTD Rec	Unc Bal	%Remain	%Collected
639.0000.4556	LOCAL SHARE-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00%	0.00%
639.0000.4557	STATE SHARE-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00%	0.00%
639.0000.4910	ADVANCES	0.00	0.00	0.00	0.00	0.00%	0.00%
639.0000.4926	OTHER RECEIPTS-PARK DISTRICT	18,500.00	0.00	2,375.00	16,125.00	87.16%	12.84%
Fund: 639	P.C. PARK DISTRICT	18,500.00	0.00	2,375.00	16,125.00	87.16%	12.84%
4 Accts		18,500.00	0.00	2,375.00	16,125.00	87.16%	12.84%



# MTD/YTD Total Expense Report by Fund by Dept for Year 2016 Month 02 - PICKAWAY COUNTY

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Excess	Unenc
639.6052.5102	EMPLOYEES SALARY-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5201	PERS-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5202	MEDICARE-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5205	WORKERS COMP-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5301	SUPPLIES-PARK DISTRICT	3,500.00	109.70	109.70	3,390.30	3,390.30	0.00	0.00
639.6052.5401	CONTRACT SRVS-PARK DISTRICT	22,500.00	1,302.49	1,302.49	21,197.51	21,197.51	0.00	0.00
639.6052.5403	TRAVEL/EXPENSES-PARK DISTRICT	500.00	0.00	150.00	350.00	350.00	0.00	0.00
639.6052.5432	RAILS TO TRAILS-CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5501	EQUIPMENT-PARK DISTRICT	5,500.00	0.00	0.00	5,500.00	5,500.00	0.00	0.00
639.6052.5801	ADVANCES OUT-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5901	OTHER EXPENSES-PARK DISTRICT	2,500.00	0.00	0.00	2,500.00	0.00	0.00	2,500.00
639.6052.5958	INSURANCE (BONDS)-PARK DISTRICT	500.00	0.00	0.00	500.00	500.00	0.00	0.00
639.6052.5959	MARTHA HITLER PARK IMPRV	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5968	PARK IMPROVEMENT PROGRAM - PARK DISTRICT	5,000.00	0.00	0.00	5,000.00	5,000.00	0.00	0.00
Dept: 6052	PARK DISTRICT	40,000.00	1,412.19	1,562.19	38,437.81	35,937.81	0.00	2,500.00
Fund: 639	P.C. PARK DISTRICT	40,000.00	1,412.19	1,562.19	38,437.81	35,937.81	0.00	2,500.00
14 Accts		40,000.00	1,412.19	1,562.19	38,437.81	35,937.81	0.00	2,500.00





# Detail Expense Transactions by Fund by Dept - PICKAWAY COUNTY for Year 2016 Month 02 to Year 2016 Month 02

Date	Src	Vnd#	Vendor Name	PO#	Bno/ Seq	Chk/ Trans	Proj	Amount	Remark
02/09/2016	AC	03188	CREATIVE COMPUTER SPEC. INC	MV099055	11132039	359683		109.70	MISC.OFFICE SUPPL./PARK DISTRICT
639.6052.5301			SUPPLIES-PARK DISTRICT					109.70	
02/02/2016	AC	02017	DAVIS TOM	MV099056	11126070	359502		600.00	ADMIN SERV. / PARK DISTRICT
02/02/2016	AC	02017	DAVIS TOM	MV099056	11126071	359502		702.49	ADMIN. SERV. / PARK DISTRICT
639.6052.5401			CONTRACT SRVS-PARK DISTRICT					1,302.49	
Dept: 6052			PARK DISTRICT					1,412.19	
Fund: 639			P.C. PARK DISTRICT					1,412.19	
<b>3 Transactions</b>								<b>1,412.19</b>	

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