

PICKAWAY COUNTY

www.pickawaycountyparks.org
141 W. Main St., Suite 400 P.O. Box 1193 Circleville, Oh 43113 740-420-5451

PARK DISTRICT

Minutes

Feb. 27, 2018

Meeting was called to order at noon by Chairman Marshall Fields at the Pickaway County Annex, 141 W. Main St., Suite 400, Circleville, Ohio.

A. ROLL CALL Board members P=present A=absent
#=volunteer work hours performed
Marshall Fields P 6 Tracie Sorvillo A/P 6 Jennifer Tomlinson A
Robert (Pete) Hartinger P 6 Mike Hess A

Secretary Andi Humphries P 2
Webmaster: Michael Moore P 1
Park Board Consultant: Tom Davis P 47
Treasurer: Tracie Sorvillo
Logan Elm Liaison: Rod Smith A
Canal Park Liaison: John Drummond P 1
One Book, One Community Liaison: Lainey Ebright P 6
Financial Liaison:
Public Relations:

Guests: Jim Edman, Esta O'Neil

B. Minutes of previous month Andi Humphries: Upon arrival of Sorvillo, a quorum was present so the vote: Hartinger made a motion to accept the minutes as presented, Sorvillo seconded, motion carried.

C. Financial status of Park District: The beginning year balance was \$56,129.38. The encumbered amount is the approximate draw from the parks and trails tax. Expenses included salary, ad in 2018 Visitor Guide, conference, electric and bond. February's receipts included the Ohio History Payment for an unencumbered balance of \$54,613.67. Hartinger motioned accepting the treasurers report, Fields seconded; motion carried.

D. Guests: Ebright said the community book activities are listed with the park district involved with the events. Davis will provide a display at Mary Virginia Park before the tour of Circleville by the blue zone group. Edman may suggest changes in the management of Mary V. Park due to the aging of the 'friends' group. O'Neil is interested in conservation at the parks. Moore will be placing drone photos on the website. Drummond had questions about the Ash Trees along the canal. He and Davis will devise a strategy after reviewing the area.

E. Director's Report

- 1) Status of Lock 31; Landowner is reviewing a lease agreement.
- 2) Advertisement in 2018 Visitor Guide. Davis procured a ¼ page ad, should be available in a couple months.

- 3) GOBA bicycle tour will be in town in June. Visitor Bureau and Park Board has proposed 7 bike racks and benches for the Circleville area for a cost of \$5,300. Davis said the recent donations from Health Care Logistics, Berger Health Foundation will be accredited.
- 4) Randy Metzger, Williamsport, proposed National Resources Assistance for the Deercreek Concretions Glacial remains that is close to the Pickaway trail.
- 5) Blue Zones Project Updates. See guests.

F. Unfinished Business

-Status of Pickaway Parks and Trails Foundation-Fields; still a work in progress

-Hiring recommendation/approval-Fields announced that the hiring subcommittee has announced that Tom Davis has been hired as the full time Parks Director. April 2 is the start date pursuant to completion and passing of background check.

G. New Business:

Parks and trails grant program recommendation for 2018: Same terms as 2017 with a cap of \$25,000 instead of \$5,000. Applications due April 20, awarded May 11. It was explained that 2019's program will be revised with an earlier application date.

Bylaw subcommittee meeting: Committee members Sorvillo and Hess will meet and bring suggestions for changes by the next regular meeting.

Credit Card for expenditures: Hartinger motioned that a credit card be obtained with a limit of \$3,000; Sorvillo seconded, motion carried.

Draft of Strategic Plan for review: Being revised by Davis.

Board Planning retreat/tour date: tabled

Lease/rent of Richard pole barn next to Canal Park: Negotiations to lease or rent the pole barn close to Canal Park will be pursued with the proper authorities.

H. Schedule of meetings: Regular meetings will be noon on the fourth Tuesday. The next meeting will be Noon, Tuesday March 27, 2018 at the County Annex, 141 W. Main St., Circleville.

I. Adjournment. Meeting adjourned at 1:00 p.m.

Note: These routine meetings are to be One hour, and not to extend more than ½ hr. longer. Additional time will require special meetings.

MTD/YTD Revenue Report by Fund for Year 2018 Month 02 - PICKAWAY COUNTY

Account	Description	Est Rev	MTD Rec	YTD Rec	Unc Bal	%Remain	%Collected
639.0000.4101	REAL ESTATE TAX - PARK DIST	730,000.00	0.00	0.00	730,000.00	100.00%	0.00%
639.0000.4545	HOMESTEAD & ROLLBACK - PARK DIST	0.00	0.00	0.00	0.00	0.00%	0.00%
639.0000.4556	LOCAL SHARE-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00%	0.00%
639.0000.4557	STATE SHARE-PARK DISTRICT	0.00	0.00	2,375.00	(2,375.00)	0.00%	0.00%
639.0000.4910	ADVANCES	0.00	0.00	0.00	0.00	0.00%	0.00%
639.0000.4926	OTHER RECEIPTS-PARK DISTRICT	4,750.00	0.00	0.00	4,750.00	100.00%	0.00%
Fund: 639	P.C. PARK DISTRICT	734,750.00	0.00	2,375.00	732,375.00	99.68%	0.32%
6 Accts		734,750.00	0.00	2,375.00	732,375.00	99.68%	0.32%

YTD Fund Report for Year 2018 Month 02 - PICKAWAY COUNTY

Fund	Description	Beg Yr Bal	YTD Rec	YTD Exp	Unexp	Enc	Unenc
639	P.C. PARK DISTRICT	53,999.38	2,375.00	1,760.71	54,613.67	441,101.29	(386,487.62)
1 Funds		53,999.38	2,375.00	1,760.71	54,613.67	441,101.29	(386,487.62)

Detail Expense Transactions by Fund - PICKAWAY COUNTY for Year 2018 Month 02 to Year 2018 Month 02

Date	Src	Vnd#	Vendor Name	PO#	Bno/ Seq	Chk/ Trans	Proj	Amount	Remark
02/21/2018	AC	03188	CREATIVE COMPUTER SPEC. INC	MV180357	12207034	387428		45.71	SUPPLIES - PARK DIST
639.6052.5301			SUPPLIES-PARK DISTRICT					45.71	
02/06/2018	AC	02017	DAVIS TOM	MV180356	12182015	387027		900.00	PRK.DISTR.ADMIN.SERV.- PARK
02/13/2018	AC	01848	APG MEDIA OF OHIO, LLC	MV180356	12187019	387202		380.00	2018 VISTORS GUIDE / PRK.DISTRICT
639.6052.5401			CONTRACT SRVS-PARK DISTRICT					1,280.00	
02/06/2018	AC	07669	OHIO PARKS & RECREATION ASSOC.	MV180358	12183004	387052		190.00	CONFERENCE REGIS. (T.DAVIS)- PARK DIST
639.6052.5403			TRAVEL/EXPENSES-PARK DISTRICT					190.00	
Fund: 639								1,515.71	
4 Transactions								1,515.71	

