

PICKAWAY COUNTY

www.pickawaycountyparks.org
141 W. Main St., Suite 400 P.O. Box 1193 Circleville, Oh 43113 740-420-5451

PARK DISTRICT

July Meeting Rescheduled Minutes

~~Aug. 3, 2017~~

Meeting was called to order at noon by Chairman Tracie Sorvillo at the Pickaway County Annex, 141 W. Main St., Suite 400, Circleville, Ohio.

A. ROLL CALL Board members P=present A=absent
#=volunteer work hours performed
Tracie Sorvillo P 4 Jennifer Tomlinson P 6 * Robert (Pete) Hartinger P 6
Mike Hess A Marshall Fields P 6

Secretary: Andi Humphries P 6
Treasurer: County Auditor A
Webmaster: Michael Moore P 6
Park Board Consultant: Tom Davis P 38
Financial Liaison:
Public Relations:
Logan Elm Liaison: Rod Smith A
Canal Park Liaison: John Drummond P
Guests: none

Approved 8/24/17

B. Minutes of June 22, 2017 Andi Humphries: Motion to accept with the clarification under Directors report, Logan Elm Park; the funds held by the Ohio History Connection from the Doctor for the arboretum are still being held. Motion by Hartinger, second by Fields; motion carried.

C. Financial status of Park District: The balance at the end of July is \$71, 225.52. This includes all receipts and expenditures from past two months. Receipts include the payment from Ohio History Connection as well as \$2500 from Berger Health Foundation which will be the first of three annual donations. Fields made a motion accepting the current and subsequent donations from the Berger Health Foundation (see letter), Hartinger seconded; motion carried. Tomlinson motioned that the treasurers report be accepted, Fields seconded; motion carried.

D* It was noted that Jennifer Tomlinson was sworn into the unexpired term vacated by William Richards in June. Her term will end in 2019

E. Director's Report

- 1) Roundtown Trail ceremony, follow-up with OCU, CCS, YMCA: Good feedback on ceremony and trail is getting lots of use. Maintenance: three entities will maintain their own section. Special use application: form was created and already had three requests. Will come to the park board who will check with agencies and provide approval. Will place it on the website. Security: OCU will provide enforcement on the trail in its area and schools have an officer during school hours. The Y has no security. May be a situation where there is an agreement with OCU to patrol entire area with assistance in vehicle for that purpose. Y is petitioning the commissioners for a block grant to expand parking and OCU may ask for assistance. This might involve a lease situation if ODOT funds are used. At this time will pursue ODOT funds for the Canal Trail.

- 2) Parks and Trails Committee update. \$3,500 raised and 1,000 spent. Will hold a fundraiser Sept. 28 and it is requesting that the board members host the event. Davis has the forms to request the Pavilion at Mary Virginia Crites Hannan Park.
- 3) Berger Health Foundation donation: See financial report.
- 4) Land Lease Transfer for Canal land: Is in process.
- 5) Consultant's invoice: Fields made a motion for payment, Hartinger seconded; motion carried.

F. Unfinished Business: see updates.

G. New Business, Directors reports: Tomlinson made a motion to track the ODOT funds in financial reports on a quarterly basis, Hartinger seconded; motion carried.
Drummond has been working to clear rocks along the Pickaway Trail, and has taken the zero-turn mower to Lick Run and back.

H. Schedule of meetings: Regular meeting: Noon, Thursday, Aug. 24, 2017 at the Pickaway County Annex, 141 W. Main St., Circleville.

I. Adjournment. Meeting adjourned at 1:00 p.m.

Note: These routine meetings are to be One hour, and not to extend more than ½ hr. longer.
Additional time will require special meetings.

MTD Fund Report for Year 2017 Month 07 - PICKAWAY COUNTY

Fund	Description	Beg Bal	MTD Rec	MTD Exp	Unexp	Enc	Unenc
639	P.C. PARK DISTRICT	67,888.99	4,875.00	1,538.47	71,225.52	39,574.62	31,650.90
1 Funds		67,888.99	4,875.00	1,538.47	71,225.52	39,574.62	31,650.90

moved & recorded & approved 8/3/17

MTD/YTD Revenue Report by Fund for Year 2017 Month 07 - PICKAWAY COUNTY

Account	Description	Est Rev	MTD Rec	YTD Rec	Unc Bal	%Remain	%Collected
639.0000.4556	LOCAL SHARE-PARK DISTRICT	10,000.00	0.00	10,000.00	0.00	0.00%	100.00%
639.0000.4557	STATE SHARE-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00%	0.00%
639.0000.4910	ADVANCES	0.00	0.00	0.00	0.00	0.00%	0.00%
639.0000.4926	OTHER RECEIPTS-PARK DISTRICT	4,750.00	4,875.00	17,250.00	(12,500.00)	(263.16%)	363.16%
Fund: 639	P.C. PARK DISTRICT	14,750.00	4,875.00	27,250.00	(12,500.00)	(84.75%)	184.75%
4 Accts		14,750.00	4,875.00	27,250.00	(12,500.00)	(84.75%)	184.75%

Detail Revenue Transactions by Fund - PICKAWAY COUNTY for Year 2017 Month 07 to Year 2017 Month 08

Date	Src	Payin	Trans	Bno/Seq	Proj	Amount	Remark
07/17/2017	REC	672349	R1703539	16443011		2,375.00	LOGAN ELM PARK, MGMT PMT 2 / PARK DIST
07/27/2017	REC	672447	R1703686	16471016		2,500.00	BERGER HEALTH DONATION
639.0000.4926			OTHER RECEIPTS-PARK DISTRICT			4,875.00	
Fund: 639			P.C. PARK DISTRICT			4,875.00	
2 Transactions						4,875.00	

Detail Expense Transactions by Fund by Dept - PICKAWAY COUNTY for Year 2017 Month 07 to Year 2017 Month 08

Date	Src	Vnd#	Vendor Name	PO#	Bno/ Seq	Chk/ Trans	Proj	Amount	Remark	
07/05/2017	AC	00981	JOHN DEERE FINANCIAL	MV170335	11863015	375681		108.97	SUPPL.(CANAL PRK.MAINT.)- PARK DISTRICT	
639.6052.5301	SUPPLIES-PARK DISTRICT									
07/11/2017	AC	01535	MIKE'S LANDSCAPING LLC	MV170336	11875015	375828		380.00	MOWING @ LOGAN ELM PRK. / PRK.DISTR.	
07/25/2017	AC	00101	SOUTH CENTRAL POWER	MV170336	11901006	376354		20.00	SERV. @ CANAL PRK SHELTER HOUSE-PRK DISTRICT	
07/25/2017	AC	00101	SOUTH CENTRAL POWER	MV170336	11901007	376355		22.00	SERV @ LOGAN ELM PRK.LIGHT-PARK DISTRICT	
07/25/2017	AC	01601	SHERI NEAR	MV170336	11901029	376373		200.00	SIGNS FOR TRAIL BENCHES / PARK DISTRICT	
639.6052.5401	CONTRACT SRVS-PARK DISTRICT									
07/11/2017	AC	07669	OHIO PARKS & RECREATION ASSOC.	MV170337	11875044	375854		300.00	PRK.DIST.ANNUAL OPRA MEMBERSHIP- PARK DIST	
639.6052.5403	TRAVEL/EXPENSES-PARK DISTRICT									
07/05/2017	AC	04419	ODNR OFFICE OF REAL ESTATE	MV170338	11863043	375706		200.00	SIGNS FOR ROUNDTOWN TRAIL-PRK.DISTR.	
639.6052.5501	EQUIPMENT-PARK DISTRICT									
07/25/2017	AC	00277	TREASURER, STATE OF OHIO	BL170339	11901009	376357		307.50	2015-2016 BASIC AUDIT- PARK DIST	
639.6052.5901	OTHER EXPENSES-PARK DISTRICT									
Dept: 6052	PARK DISTRICT								1,538.47	
Fund: 639	P.C. PARK DISTRICT								1,538.47	
8 Transactions									1,538.47	

MTD/YTD Total Expense Report by Fund by Dept for Year 2017 Month 07 - PICKAWAY COUNTY

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Excess	Unenc
639.6052.5102	EMPLOYEES SALARY-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5201	PERS-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5202	MEDICARE-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5205	WORKERS COMP-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5301	SUPPLIES-PARK DISTRICT	800.00	108.97	773.48	26.52	26.52	0.00	0.00
639.6052.5401	CONTRACT SRVS-PARK DISTRICT	28,850.00	622.00	8,761.15	20,088.85	20,088.85	0.00	0.00
639.6052.5403	TRAVEL/EXPENSES-PARK DISTRICT	500.00	300.00	300.00	200.00	200.00	0.00	0.00
639.6052.5432	RAILS TO TRAILS-CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5501	EQUIPMENT-PARK DISTRICT	500.00	200.00	200.00	300.00	300.00	0.00	0.00
639.6052.5801	ADVANCES OUT-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5901	OTHER EXPENSES-PARK DISTRICT	8,500.00	307.50	307.50	8,192.50	8,192.50	0.00	0.00
639.6052.5958	INSURANCE (BONDS)-PARK DISTRICT	500.00	0.00	203.00	297.00	297.00	0.00	0.00
639.6052.5959	MARTHA HITLER PARK IMPRV	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5968	PARK IMPROVEMENT PROGRAM - PARK DISTRICT	5,000.00	0.00	0.00	5,000.00	5,000.00	0.00	0.00
Dept: 6052	PARK DISTRICT	44,650.00	1,538.47	10,545.13	34,104.87	34,104.87	0.00	0.00
639.6090.5300	MATERIALS - PARK DONOR DESIGNATED PROJECTS	500.00	0.00	0.00	500.00	500.00	0.00	0.00
639.6090.5301	SUPPLIES - PARK DONOR DESIGNATED PROJECTS	500.00	0.00	0.00	500.00	500.00	0.00	500.00
639.6090.5401	CONTRACTS-SERVICES - PARK DONOR DESIGNATED PROJECTS	10,000.00	0.00	5,280.25	4,719.75	4,719.75	0.00	0.00
639.6090.5901	OTHER EXPENSES - PARK DONOR DESIGNATED PROJECTS	250.00	0.00	0.00	250.00	250.00	0.00	0.00
Dept: 6090	PARK DONOR DESIGNATED PROJECTS	11,250.00	0.00	5,280.25	5,969.75	5,469.75	0.00	500.00
Fund: 639	P.C. PARK DISTRICT	55,900.00	1,538.47	15,825.38	40,074.62	39,574.62	0.00	500.00
18 Accts		55,900.00	1,538.47	15,825.38	40,074.62	39,574.62	0.00	500.00

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PARK DISTRICT

August 3, 2017

Berger Health Foundation
C/o Tim Colburn & Larry Halm
600 N. Pickaway St.
Circleville, Ohio 43113

Dear Tim and Larry:

The Pickaway County Park District just received your generous donation, thank you so much.

We are really excited to partner with you in improving the quality of life for residents here in Pickaway County. Your generous 3 year commitment will enable us to enhance our investment into the Parks & Trails here in Pickaway County. Most likely, a good portion of these funds will be invested into the recently opened, and already heavily used, Roundtown Trail.

Again, thank you for your donation too, and support of, the Pickaway County Park District and its mission. We look forward to partnering with you in the future on projects and programs that get our residents outdoors and keep them healthy and safe.

Sincerely,

Tracie Sorvillo, Chairman
Pickaway County Park Board

A handwritten signature in blue ink, appearing to be 'Tracie Sorvillo', with a long horizontal flourish extending to the left.

