

PICKAWAY COUNTY

www.pickawaycountyparks.org
141 W. Main St., Suite 400 P.O. Box 1193 Circleville, Oh 43113 740-420-5451

PARK DISTRICT

Minutes

March 28, 2017

Meeting was called to order at noon by Chairman Tracie Sorvillo at the Pickaway County Welcome Center, 325 W. Main St. Circleville, Ohio.

A. ROLL CALL Board members P=present A=absent
#=volunteer work hours performed

Tracie Sorvillo P-4 ✓ 2	Bill Richards P-4 not	Robert (Pete) ✓ - 4
Hartinger P-4 ✓	Mike Hess P-4 not	Marshall Fields A ✓ - 3
Secretary: Andi Humphries P-2 - out		
Treasurer: County Auditor A		
Webmaster: Michael Moore P-2 - ✓ 15		
Park Board Consultant: Tom Davis P-23 - ✓		
Financial Liaison:		
Public Relations:		
Logan Elm Liaison: Rod Smith A ✓		
Canal Park Liaison: John Drummond A ✓ 6		
Guests: none Jennifer. Turbinson		

approved ✓ 4/27/17
Pete moved
Marshall seconded
Jennifer report

B. Review of previous month Minutes: not approved

C. Financial status of Park District: not approved

D. Guests: none

E. Director's Report

- 1) Park Board Levy Resolution to Auditor 2017 #2: Motion by Hess to request the auditor to rate the millage for the ½ mill; second by Sorvillo. Roll call vote: Bill Richards, Yes; Robert Pete Hartinger, Yes; Mike Hess, Yes; Tracie Sorvillo, Yes; Marshall Fields not present. Motion Carried.
- 2) Pickaway County/Circleville Community Center initiative: Davis met with City of Circleville Administration and Council, PICCA, YMCA officials, Chamber and School officials concerning a city pool and Arts and Recreation Center. The YMCA will be conducting a needs assessment. Discussion involving funding brought up the levy/income tax situation and it was realized that only one ballot initiative would survive. After discussion, it was noted that the ideal situation would be to have a comprehensive initiative. Meetings will be held in the next month to see what cooperative measures could work.
- 3) OPRA Road Fund resolution 2017 #01: Sorvillo motioned to request funds from the Ohio Department of Transportation for a parking lot at Pickaway Trail. There is \$7,900 in the road fund. Hartinger seconded; motion carried. 79,000
- 4) Roundtown Trail Amenities: Mike's Landscaping received the contract for benches, waste receptacles, kiosks and road signs at the Roundtown Trail.

- 5) YMCA Trail use request: Davis shared a request concerning a run at the Roundtown Trail. He will check with the trail entities for any conflicts.
- 6) Consultant's invoice: Sorvillo motioned to pay Davis' invoice; Hartinger seconded motion carried.
- 7) Levy Committee meeting, next steps: Meeting Wednesday, March 29.

F. Unfinished Business: see updates.

G. New Business:

An Eagle Scout project at Logan Elm Park is clearing the fence row and rebuilding broken sections.

H. Schedule of meetings: Regular meeting: Noon, April 27, 2017 at the Pickaway County Annex, 141 W. Main St., Circleville however next meeting wasn't discussed.

I. Adjournment. Meeting adjourned at 1:05 p.m.

Note: These routine meetings are to be One hour, and not to extend more than ½ hr. longer. Additional time will require special meetings.

MTD Fund Report for Year 2017 Month 04 - PICKAWAY COUNTY

Fund	Description	Beg Bal	MTD Rec	MTD Exp	Unexp	Enc	Unenc
639	P.C. PARK DISTRICT	63,528.22	0.00	1,097.30	62,430.92	46,155.02	16,275.90
1 Funds		63,528.22	0.00	1,097.30	62,430.92	46,155.02	16,275.90

Approved 4/27/17

MTD/YTD Total Expense Report by Fund for Year 2017 Month 04 - PICKAWAY COUNTY

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Excess	Unenc
639.6052.5102	EMPLOYEES SALARY-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5201	PERS-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5202	MEDICARE-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5205	WORKERS COMP-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5301	SUPPLIES-PARK DISTRICT	800.00	55.30	123.58	676.42	676.42	0.00	0.00
639.6052.5401	CONTRACT SRVS-PARK DISTRICT	28,850.00	1,042.00	4,638.15	24,211.85	24,211.85	0.00	0.00
639.6052.5403	TRAVEL/EXPENSES-PARK DISTRICT	500.00	0.00	0.00	500.00	500.00	0.00	0.00
639.6052.5432	RAILS TO TRAILS-CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5501	EQUIPMENT-PARK DISTRICT	500.00	0.00	0.00	500.00	500.00	0.00	0.00
639.6052.5801	ADVANCES OUT-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5901	OTHER EXPENSES-PARK DISTRICT	8,500.00	0.00	0.00	8,500.00	8,500.00	0.00	0.00
639.6052.5958	INSURANCE (BONDS)-PARK DISTRICT	500.00	0.00	203.00	297.00	297.00	0.00	0.00
639.6052.5959	MARTHA HITLER PARK IMPRV	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5968	PARK IMPROVEMENT PROGRAM - PARK DISTRICT	5,000.00	0.00	0.00	5,000.00	5,000.00	0.00	0.00
Fund: 639	P.C. PARK DISTRICT	44,650.00	1,097.30	4,964.73	39,685.27	39,685.27	0.00	0.00
14 Accts		44,650.00	1,097.30	4,964.73	39,685.27	39,685.27	0.00	0.00

Detail Expense Transactions by Fund - PICKAWAY COUNTY for Year 2017 Month 01 to Year 2017 Month 04

Date	Src	Vnd#	Vendor Name	PO#	Bno/ Seq	Chk/ Trans	Proj	Amount	Remark
03/21/2017	AC	03188	CREATIVE COMPUTER SPEC. INC	MV170335	11697042	372402		68.28	SUPPLIES - PARK DISTRICT
04/04/2017	AC	03188	CREATIVE COMPUTER SPEC. INC	MV170335	11727025	372798		55.30	SUPPLIES - PARK DISTRICT
639.6052.5301			SUPPLIES-PARK DISTRICT					123.58	
01/18/2017	AC	00101	SOUTH CENTRAL POWER	MV170336	11604004	370160		18.00	SERV.(CANAL PRK.SHELTER HOUSE)- PARK DISTRICT
01/18/2017	AC	00101	SOUTH CENTRAL POWER	MV170336	11604005	370161		22.00	SERV.(LOGAN ELM PRK.LIGHTS)- PARK DISTRICT
01/31/2017	AC	00101	SOUTH CENTRAL POWER	MV170336	11626007	370583		22.00	ELECTRIC (LOGAN ELM PRK.LIGHT)- PARK DISTRICT
01/31/2017	AC	00101	SOUTH CENTRAL POWER	MV170336	11626008	370584		18.00	ELECTRIC (CANAL PRK.SHELTER HOUSE) PRK.DISTR.
01/31/2017	AC	02017	DAVIS TOM	MV170336	11626092	370639		1,035.00	PRK.DIST.ADMN.SERV.(1 1/2 MONTHS) PRK.DISTR.
01/31/2017	AC	02394	ERICA TUCKER	MV170336	11626113	370657		65.00	CATERING PRK.DIST.MTG 1-23-17 - PARK DISTRICT
02/28/2017	AC	00101	SOUTH CENTRAL POWER	MV170336	11671009	371443		18.00	SERV. @ CANAL PRK.SHELTER HOUSE-PRK. DISTRICT
03/07/2017	AC	00101	SOUTH CENTRAL POWER	MV170336	11678004	371580		22.00	SERV. (LOGAN ELM PRK.LIGHT)- PARK DISTRICT
03/07/2017	AC	01727	J.L. UHRIG & ASSOCIATES, INC.	MV170336	11678023	371595		600.00	YR.END FISCAL REPORT TO AOS- PARK DISTRICT
03/07/2017	AC	02017	DAVIS TOM	MV170336	11678037	371608		943.61	ADMIN.SERV. - PARK DISTRICT
03/14/2017	AC	00101	SOUTH CENTRAL POWER	MV170336	11684009	371776		527.00	ELECTRIC UPGRADE @ CANAL PRK.- PARK DISTRICT
03/28/2017	AC	00101	SOUTH CENTRAL POWER	MV170336	11716007	372573		18.00	SERV. @ CANAL PRK.SHELTER HOUSE / PRK.DISTR.
03/28/2017	AC	01535	MIKE'S LANDSCAPING LLC	MV170336	11716022	372583		250.00	CANAL PRK.DOG PRK.DESIGN FEE - PARK DISTRICT
03/28/2017	AC	01848	APG MEDIA OF OHIO, LLC	MV170336	11716030	372589		37.54	PICK.CO.PRK.DIST.FINAN.REPORT- PARK DISTRICT
04/04/2017	AC	02017	DAVIS TOM	MV170336	11727017	372792		600.00	ADMIN.SERV. - PARK DISTRICT
04/11/2017	AC	00101	SOUTH CENTRAL POWER	MV170336	11735006	372936		22.00	SERV. -LOGAN ELM PRK.LIGHT- PARK DISTRICT
04/25/2017	AC	00101	SOUTH CENTRAL POWER	MV170336	11758004	373560		20.00	SERV. @ CANAL PRK.SHELTER HOUSE- PARK DISTRICT
04/25/2017	AC	03382	FACILITY SERVICES INC	MV170336	11758046	373591		400.00	PORTA-LET FOR CANAL PRK.- PARK DISTRICT
639.6052.5401			CONTRACT SRVS-PARK DISTRICT					4,638.15	

Detail Expense Transactions by Fund - PICKAWAY COUNTY for Year 2017 Month 01 to Year 2017 Month 04

Date	Src	Vnd#	Vendor Name	PO#	Bno/ Seq	Chk/ Trans	Proj	Amount	Remark
01/18/2017	AC	00016	HUMMEL & PLUM INSURANCE AGENCY	MV170340	11604001	370157		203.00	INSUR.BOND FOR PRK.COMMRS- RICHARDS- PARK DIST
639.6052.5958	INSURANCE (BONDS)-PARK DISTRICT							203.00	
Fund: 639									4,964.73
21 Transactions									4,964.73

Detail Revenue Transactions by Fund - PICKAWAY COUNTY for Year 2017 Month 01 to Year 2017 Month 04

Date	Src	Payin	Trans	Bno/ Seq	Proj	Amount	Remark
01/03/2017	REC	670432	R1700019	15984007		10,000.00	PARK DISTRICT - DONATION
01/18/2017	REC	670598	R1700311	16011010		2,375.00	LOGAN ELM PARK MGMT PMT
639.0000.4926		OTHER RECEIPTS-PARK DISTRICT				12,375.00	
Fund: 639		P.C. PARK DISTRICT				12,375.00	
2 Transactions						12,375.00	

MTD/YTD Revenue Report by Fund for Year 2017 Month 04 - PICKAWAY COUNTY

Account	Description	Est Rev	MTD Rec	YTD Rec	Unc Bal	%Remain	%Collected
639.0000.4556	LOCAL SHARE-PARK DISTRICT	10,000.00	0.00	0.00	10,000.00	100.00%	0.00%
639.0000.4557	STATE SHARE-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00%	0.00%
639.0000.4910	ADVANCES	0.00	0.00	0.00	0.00	0.00%	0.00%
639.0000.4926	OTHER RECEIPTS-PARK DISTRICT	4,750.00	0.00	12,375.00	(7,625.00)	(160.53%)	260.53%
Fund: 639	P.C. PARK DISTRICT	14,750.00	0.00	12,375.00	2,375.00	16.10%	83.90%
4 Accts		14,750.00	0.00	12,375.00	2,375.00	16.10%	83.90%

