



**February 28, 2023  
Regular Meeting, 12:00pm  
Cooks Creek Nature Preserve**

## **Agenda**

- Roll Call
- Review/Approve Previous Meeting Minutes
- Financial Report
- Director's Report
  - a. Status of Canal bridge project
  - b. Status of Scioto River bridge project
  - c. Report from Leadership Comm on new park name discussion/levy options
  - d. Status of Cooks Creek move in schedule/equipment-trash disposal
  - e. 2022 Financial report
  - f. HB1 possible impacts to Park Dist/local govt funds
- Unfinished Business
- New Business
- Public Comments
- Next Regularly Scheduled meeting - 12 noon, Tuesday, March 28<sup>th</sup> 2023
- Adjournment



✓ ok  
approved

## Pickaway County Park Board Minutes

Jan. 24, 2023

Meeting was called to order at noon by Chair Greg Bigam at CC Nature Preserve.

A. ROLL CALL Board members P=present A=absent  
Greg Bigam P Beth Kowalski P  
Susan Metzger P Cindy Whited P Jeff Phillips P

Secretary: Andi Humphries P  
Park Board Director: Tom Davis P  
Executive Assistant: Arista Hartzler A  
Emeritus Board Member: Pete Hartinger P  
Guests: none

B. Elect Board Officers: Davis gave a description of the chair, vice chair and treasurer's positions before the new board was chosen. Bigam indicated a willingness to continue as chair whereas Kowalski made a motion to nominate Bigam as chair, seconded by Metzger. Motion carried. Kowalski indicated a willingness to continue as vice chair whereas Whited made a motion to nominate Kowalski as vice chair, seconded by Metzger. Motion carried. A motion by Kowalski to nominate Metzger as treasurer was seconded by Bigam. Motion carried.

C. Minutes of previous month Hartzler: The motion to approve the corrected minutes was made by Kowalski, seconded by Phillips; motion carried.

D. Financial status of Park District: Beginning balance \$913,727.33 was for the month of December, 2022. There was no revenue, and \$300,462.77 expended. The largest was \$258,167.85 for acquisition of the 25 acres at Cooks Creek and \$12,000 for the fuel tank and fuel for the Cooks Creek Building. Ending balance \$613,324.56 The motion to approve the financial report was made by Metzger, second by Whited; motion carried.

### E. Director's Report

- 1) Committee Assignments: Davis explained the roles and responsibilities of the board committees. Assignments are Executive Kowalski, Bigam; Grant Review Whited and Bigam; Strategic Planning, Whited and Phillips; Grant Review Whited and Bigam and the new Technical Advisory Committee Metzler and Phillips. Davis and Hartzler are on the Grant and Technical Committees, Hartzler is on Strategic and Davis is on the Executive committee. Several non-board members are listed for the New Technical Advisory to provide technical and practical input on existing or proposed projects. Humphries asked if these people would be considered volunteers and subjected to background checks. Davis will check on the process.
- 2) 2023 Park and Trail Grant Awards: A spreadsheet of applicants was reviewed. This is the final of the five year \$45,000 payments to the city of Circleville for Barthelmas Park Expansion. Other eligible requests were from Ashville and Commercial Point villages. Of the \$90,000 budgeted the three requests would total \$54,698 leaving the \$35,000 balance for Master Plan Grants. Three entities have applied. A motion to approve the eligible improvement grants and up to \$35,000 for master plan grants was made by Whited, seconded by Kowalski; motion carried.

- 3) Over \$10,000 purchase approvals for Trucks and HVAC at Cooks Creek: A buyers order from Coughlin Automotive was reviewed for a 2013 Super Duty Ford at a cost of \$20,000 which includes a trade in allowance for an existing truck. Davis is also asking for an additional \$20,000 approval to replace the other truck in advance. A motion to approve \$40,000 to purchase two trucks was made by Kowalski, seconded by Phillips. Motion carried.

A quote from Accurate for furnishing and installing a split system heat pump for \$11,477 was reviewed. Davis said there are 6 HVAC systems at Cooks Creek with the newest being repaired and an older one being replaced. They are concentrating on the west end of the building at this time. A motion to accept the bid from Accurate was made by Whited, second by Metzgar. Motion carried.

- 4) Canal Park State Dam Monitoring Status: StructurePoint submitted a report concerning the survey monitoring markers to measure movement of the existing Canal Park Dam. After two years, they have concluded "no movement or deformation, either vertically or horizontally". Davis explained that the current concrete walls were originally doors to control water to the canal.
- 5) ODRC/Big Darby Creek access status: Davis has resumed talks with the state prison officials concerning a future access area to the Big Darby Creek.

F. Unfinished Business: see Director's Report. none

G. New Business, board member reports: none

H. Public Comments: no guests

I. Schedule of meetings: Regular meeting: noon Tuesday, Feb. 28, 2023 at CC Nature Preserve, Ashville, Ohio.

I. Adjournment. Meeting adjourned at 1:15 p.m.

Note: These routine meetings are to be One hour, and not to extend more than ½ hr. longer. Additional time will require special meetings.

Date Minutes Were Approved \_\_\_\_\_

PCPD Board Chairperson \_\_\_\_\_

PCPD Director Tom Dain \_\_\_\_\_

Date

2/24/23  
Date

# MTD Fund Report for Year 2023 Month 01 - PICKAWAY COUNTY

Fund	Description	Beg Bal	MTD Rec	MTD Exp	Unexp	Enc	Unenc
639	P.C. PARK DISTRICT	613,324.56	10,441.78	47,586.23	576,180.11	349,326.39	226,853.72
659	ODNR-SCIOTO RIVER BRDG & TRAIL	53,000.00	0.00	0.00	53,000.00	271,496.30	(218,496.30)
670	METZGER PRESERVE	3,938.70	0.00	0.00	3,938.70	0.00	3,938.70
671	ODNR-PADDLING ENHANCE GRANT	1,336.00	0.00	0.00	1,336.00	0.00	1,336.00
918	CLEAN OHIO TRAILS FUND	242,523.00	0.00	0.00	242,523.00	497,000.00	(254,477.00)
922	PARK DISTRICT LEASE PAYMENTS	215.62	0.00	0.00	215.62	0.00	215.62
<b>6 Funds</b>		<b>914,337.88</b>	<b>10,441.78</b>	<b>47,586.23</b>	<b>877,193.43</b>	<b>1,117,822.69</b>	<b>(240,629.26)</b>