



**February 28, 2023
Regular Meeting, 12:00pm
Cooks Creek Nature Preserve**

Agenda

- Roll Call
- Review/Approve Previous Meeting Minutes
- Financial Report
- Director's Report
 - a. Status of Canal bridge project
 - b. Status of Scioto River bridge project
 - c. Report from Leadership Comm on new park name discussion/levy options
 - d. Status of Cooks Creek equipment/trash disposal
 - e. 2022 Financial report
 - f. HB1 possible impacts to Park Dist/local govt funds
- Unfinished Business
- New Business
- Public Comments
- Next Regularly Scheduled meeting - 12 noon, Tuesday, March 28th 2023
- Adjournment



Pickaway County Park Board Minutes

December 20th, 2022

Meeting was called to order at noon by Chair Greg Bigam at CC Nature Preserve at 11:00 am.

- A. ROLL CALL Board members P=present A=absent
Greg Bigam P Beth Kowalski P
Tracie Sorvillo P Susan Metzger P Cindy Whited P

Secretary: Andi Humphries A

Park Board Director: Tom Davis P

Executive Assistant: Arista Hartzler P

Emeritus Board Member: Pete Hartinger

Guests: Jeff Phillips, Shelly Harsha, Jamie Lands, Jean Webb, Esta O'Neil, Marcele Bowen, Jim Wonder

B. Minutes of previous month Hartzler: The motion to approve the November 29th, 2022 meeting was made by Whited, second by Metzger; motion carried.

C. Financial status of Park District: Beginning balance is 1,035,461.33. Monthly income was \$1,610.00 and includes payment from ODNR for mowing at Richards River Access. Expenditures in the 639 account include Slides, Park and Trail Grant payment for City of Circleville. Expenses also include salaries and fringes. Ending balance \$913,727.33. The motion to approve the financial report was made by Kowalski, second by Sorvillo; motion carried.

D. Director's Report

- a. BAR's: – Hartzler presented a BAR for the creation of the Blanket Purchase Order for the other line and two BARs for Amending the revenue certificates for the Scioto River Bridge Fund 659. Motion was made to approve all three BARs as presented by Metzger and Seconded by Kowalski; motion carried.
- b. Introduction of New Board Member – New Board Member, Jeff Phillips was introduced by probate judge Shelly Harsha and then sworn in
- c. Presentation – Outgoing Board member Tracie Sorvillo was recognized for her 7 years of service to the Pickaway County Park Board by a proclamation by Judge Harsha and a gift from the District presented by Davis.
- d. Year in Review – Davis Presented the 2022 Year In Review to the Board, this review gave visitation numbers for all park District facilities, volunteer hours, Education Program/outreach attendance and major accomplishments.
- e. Strategic Planning – Hartzler presented the board with the one page strategic plan and the first four work plans.

E. New Business, board member reports: The Experience Earth Day Camps will be hosted at Cooks Creek in 2023 on July 19 -21st. the Advisory committee for the strategic plan as well as the other board committees will be assigned in the January meeting.

F. Guests: No Guest Comments

G. Unfinished Business:

we'll

H. Schedule of meetings: Regular meeting: noon Tuesday, January 24th, 2022 at CC Nature Preserve, Ashville, Ohio.

I. Adjournment. Meeting adjourned at 11:57 p.m.

Note: These routine meetings are to be One hour, and not to extend more than ½ hr. longer. Additional time will require special meetings.

Date Minutes Were Approved 1/24/23

PCPD Board Chairperson Megony Bryan Date Jan. 24, 2023

PCPD Director [Signature] Date 1/24/23

2023 P.T.I.6. available funds - \$90,000
 Recommends \$54,698 for "improvement" grants as outlined below.
 Recommends \$35,000 be used to work with consultant & applicant to assist all 3 Master Plan applicants. If that not feasible, will like to fund Ashville & Washington Twp.

2023 Improvement Grants

Agreement #	Applicant	Project Title/Description	Funding notes	Avg Score	Request \$	Recomm \$	Notes	Funded	Agreement
202301	City of Circleville	Bartholmas Park Expansion		0%	\$45,000		Year 5 or 5 year agreement	Yes	
202302	Village of Ashville	Replace Playground Equipment		88%	\$5,000			TBD	
202303	Village of Commercial Point	Trash Cans		83%	\$4,698		Late with Resolution and budget forms	TBD	
202304	Village of Williamsport	Ballfield / Dugout Upgrades		0%	\$0		Incomplete form 1 and 3 with no quotes or photos	TBD	
		Total			\$ 54,698.00	\$			

* Approved

Applicant	Tom	Arista	Grady	Greg	Total
City of Circleville	82%	85%	92%	92%	88%
Village of Ashville					
Village of Commercial Point	83%	75%	87%	87%	83%
Village of Williamsport	0%	0%	0%		0%
					0.87

2023 Master Plan Grants

Agreement #	Applicant	Project Title/Description	Funding notes	Avg Score	POD Quote	Recomm \$	Notes	Funded	Agreement
202305	Village of Ashville	Ashville Master Plan		71%	\$ 25,000.00		Range for Quote \$23,000 - \$25,000		
202306	Village of Williamsport	Village of Williamsport Park - Ballard Avenue Park		43%	\$ 12,000.00		Range for Quote \$10,000 - \$12,000		
202307	Washington Township	Martha Hiller Park		59%	\$ 15,000.00		Range for Quote \$12,000 - \$15,000		
		Total			\$ 52,000.00	\$			
		Total requested in 2023							\$ 106,698.00
		Total to spend							\$ 90,000.00
		Without Circleville Total Requested							\$ 61,698.00
		Without Circleville Total to Spend							\$ 45,000.00

Applicant	Tom	Arista	Grady	Greg	Total
Village of Ashville	92%	92%	100%		71%
Village of Williamsport	52%	60%	60%		43%
Washington Township	76%	76%	84%		59%
					60%

grant letters & agreements sent 2/1/23

projected \$450,000

MTD Fund Report for Year 2022 Month 12 - PICKAWAY COUNTY

Fund	Description	Beg Bal	MTD Rec	MTD Exp	Unexp	Enc	Unenc
639	P.C. PARK DISTRICT	913,727.33	0.00	300,402.77	613,324.56	0.00	613,324.56
659	ODNR-SCIOTO RIVER BRDG & TRAIL	53,000.00	0.00	0.00	53,000.00	0.00	53,000.00
670	METZGER PRESERVE	3,938.70	0.00	0.00	3,938.70	0.00	3,938.70
671	ODNR-PADDLING ENHANCE GRANT	1,336.00	0.00	0.00	1,336.00	0.00	1,336.00
918	CLEAN OHIO TRAILS FUND	242,523.00	0.00	0.00	242,523.00	0.00	242,523.00
922	PARK DISTRICT LEASE PAYMENTS	215.62	0.00	0.00	215.62	0.00	215.62
6 Funds		1,214,740.65	0.00	300,402.77	914,337.88	0.00	914,337.88

Salaries plus:
 maint. supplies - 290
 fuel pay Cooks - 1230
 playground equip. - 7,396
 website - 5,000
 water softener - Cooks - 1,000
 * Cooks Creek acquisition - 258,167.00
 New Holland PTIG - 2,088

YTD Fund Report for Year 2022 Month 12 - PICKAWAY COUNTY

Fund	Description	Beg Yr Bal	YTD Rec	YTD Exp	Unexp	Enc	Unenc
639	P.C. PARK DISTRICT	845,369.82	810,910.97	1,042,956.23	613,324.56	0.00	613,324.56
659	ODNR-SCIOTO RIVER BRDG & TRAIL	0.00	199,000.00	146,000.00	53,000.00	0.00	53,000.00
670	METZGER PRESERVE	3,938.70	0.00	0.00	3,938.70	0.00	3,938.70
671	ODNR-PADDLING ENHANCE GRANT	1,336.00	0.00	0.00	1,336.00	0.00	1,336.00
918	CLEAN OHIO TRAILS FUND	0.00	242,523.00	0.00	242,523.00	0.00	242,523.00
922	PARK DISTRICT LEASE PAYMENTS	215.62	0.00	0.00	215.62	0.00	215.62
6 Funds		850,860.14	1,252,433.97	1,188,956.23	914,337.88	0.00	914,337.88

MTD/YTD Total Expense Report by Fund for Year 2022 Month 12 - PICKAWAY COUNTY

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Excess	Unenc
639.6052.5102	EMPLOYEES SALARY-PARK DISTRICT - PARK DISTRICT	156,048.00	19,886.64	155,921.60	126.40	0.00	0.00	126.40
639.6052.5201	PERS-PARK DISTRICT - PARK DISTRICT	21,632.00	2,378.08	20,960.70	671.30	0.00	0.00	671.30
639.6052.5202	MEDICARE-PARK DISTRICT - PARK DISTRICT	2,276.00	277.24	2,135.24	140.76	0.00	0.00	140.76
639.6052.5203	INSURANCE - PARK DISTRICT	55,760.00	0.00	38,686.52	17,073.48	0.00	0.00	17,073.48
639.6052.5205	WORKERS COMP-PARK DISTRICT - PARK DISTRICT	1,250.00	654.91	1,018.82	231.18	0.00	0.00	231.18
639.6052.5301	SUPPLIES-PARK DISTRICT - PARK DISTRICT	3,000.00	290.28	1,605.59	1,394.41	0.00	0.00	1,394.41
639.6052.5401	CONTRACT SRVS-PARK DISTRICT - PARK DISTRICT	372,117.48	16,664.05	170,894.56	201,222.92	0.00	0.00	201,222.92
639.6052.5403	TRAVEL/EXPENSES-PARK DISTRICT - PARK DISTRICT	4,000.00	0.00	1,118.00	2,882.00	0.00	0.00	2,882.00
639.6052.5432	RAILS TO TRAILS-CONTRACT SERVICES - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5501	EQUIPMENT-PARK DISTRICT - PARK DISTRICT	15,000.00	0.00	8,735.07	6,264.93	0.00	0.00	6,264.93
639.6052.5504	LAND - PARK DISTRICT	425,000.00	258,167.85	258,167.85	166,832.15	0.00	0.00	166,832.15
639.6052.5701	TRANSFERS OUT - PARK DISTRICT	292,523.00	0.00	292,523.00	0.00	0.00	0.00	0.00
639.6052.5801	ADVANCES OUT-PARK DISTRICT - PARK DISTRICT	0.00	0.00	25,000.00	(25,000.00)	0.00	0.00	(25,000.00)
639.6052.5901	OTHER EXPENSES-PARK DISTRICT - PARK DISTRICT	7,500.00	0.00	0.00	7,500.00	0.00	0.00	7,500.00
639.6052.5958	INSURANCE (BONDS)-PARK DISTRICT - PARK DISTRICT	500.00	0.00	450.00	50.00	0.00	0.00	50.00
639.6052.5959	MARTHA HITLER PARK IMPRV - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5968	PARK IMPROVEMENT PROGRAM - PARK DISTRICT	90,000.00	2,083.71	62,083.71	27,916.29	0.00	0.00	27,916.29
639.6069.5401	CONTRACTS-SERVICES - DUPONT GRANT	10,000.00	0.00	3,655.57	6,344.43	0.00	0.00	6,344.43
639.6090.5300	MATERIALS - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6090.5301	SUPPLIES - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6090.5401	CONTRACTS-SERVICES - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6090.5901	OTHER EXPENSES - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 639	P.C. PARK DISTRICT	1,456,606.48	300,402.77	1,042,956.23	413,650.25	0.00	0.00	413,650.25
659.6095.5401	CONTRACTS-SERVICES - ODNR-SCIOTO RIVER BRDG & TRAIL	199,000.00	0.00	146,000.00	53,000.00	0.00	0.00	53,000.00

MTD/YTD Total Expense Report by Fund for Year 2022 Month 12 - PICKAWAY COUNTY

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Excess	Unenc
659.6095.5901	OTHER EXPENSES - ODNR-SCIOTO RIVER BRDG & TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 659	ODNR-SCIOTO RIVER BRDG & TRAIL	199,000.00	0.00	146,000.00	53,000.00	0.00	0.00	53,000.00
670.6091.5504	LAND - PARK ON BEHALF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
670.6092.5401	CONTRACTS-SERVICES - METZGER PRESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
670.6092.5504	LAND - METZGER PRESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
670.6092.5801	ADVANCES OUT - METZGER PRESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
670.6092.5901	OTHER EXPENSES - METZGER PRESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 670	METZGER PRESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
671.6094.5301	SUPPLIES - ODNR - PADDLING ENHANCE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
671.6094.5401	CONTRACTS-SERVICES - ODNR - PADDLING ENHANCE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
671.6094.5801	ADVANCES OUT - ODNR - PADDLING ENHANCE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
671.6094.5901	OTHER EXPENSES - ODNR - PADDLING ENHANCE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 671	ODNR-PADDLING ENHANCE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.3012.5401	CONTRACT-SVS - ON-BEHALF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5401	CONTRACTS-SERVICES - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5501	EQUIPMENT - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5701	TRANSFERS OUT - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5801	ADVANCES OUT - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5901	OTHER EXPENSES - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6207.5401	CONTRACTS-SERVICES - OHIO-ERIE CANAL BRIDGE	242,523.00	0.00	0.00	242,523.00	0.00	0.00	242,523.00
918.6207.5800	ADVANCES OUT - OHIO-ERIE CANAL BRIDGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6207.5901	OTHER EXPENSES - OHIO-ERIE CANAL BRIDGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 660	CLEAN OHIO TRAILS FUND	242,523.00	0.00	0.00	242,523.00	0.00	0.00	242,523.00
922.6909.5401	CONTRACTS-SERVICES - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00

