



**July 25th, 2023  
Regular Meeting, 6:00pm  
Cooks Creek Nature Preserve**

## **Agenda**

- Roll Call
- Review/Approve Previous Meeting Minutes
- Financial Report
- Strategic Plan Progress Report
- Director's Report
  - a. Appropriations – BAR
  - b. Board Tour Agenda
  - c. Park Visitation Numbers
  - d. Experience Earth Camp Report
  - e. Local Government Fund Allocation Request
- Unfinished Business
- New Business
- Public Comments
- Next Regularly Scheduled meeting – 6 PM, Tuesday, August 22<sup>nd</sup> 2023
- Adjournment



## Pickaway County Park Board Minutes

June 27, 2023

Meeting was called to order at 6 p.m. by Chair Greg Bigam at CC Nature Preserve.

A. ROLL CALL Board members P=present A=absent  
Greg Bigam P Beth Kowalski P  
Susan Metzger P Cindy Whited P Jeff Phillips P

Secretary: Andi Humphries P  
Park Board Director: Tom Davis P  
Executive Assistant: Arista Hartzler P  
Emeritus Board Member: Pete Hartinger P  
Guests: Esta O'Neil

B. Minutes of previous month Humphries: The motion to approve the minutes was made by Phillips, seconded by Whited, motion carried.

C. Financial status of Park District: Beginning balance \$918,018.53. Ending balance 874,090.50. The only revenue was reimbursement for a water barrel workshop. Expenses in the 639-fund included payroll, the second payment for the website upgrade, a fuel pump at CC Nature Preserve and \$11,000 for mulch at Canal Park. The motion to approve the financial report was made by Kowalski, second by Metzger, motion carried.

### D. Director's Report

- 1) Friends of Pickaway Parks and Trails: vote to release bench funds. As Friends committee, a motion to release \$1300 donated funds to purchase a bench for CC Nature Preserve was made by Kowalski, seconded by Metzger; motion carried.
- 2) Approval to purchase new mower: A motion to purchase a mower for \$16,261.72 through Bane-Welker Equipment was made by Phillips, seconded by Whited; motion carried. This purchase was included in the year's budget.
- 3) Ohio Erie Canal Bridge: On June 21, the bridge was placed with fanfare of a crane lifting it over the trees and other obstructions.
- 4) Rules for Parks: these were approved several years ago. With increased activity at Canal Park, they have now been filed with the county prosecutor then with Municipal Court.
- 5) OPRA Director Search: Metzger and Bigam asked the Ohio Parks and Recreation Department for a quote on their selection process. They quoted \$12,000 for the entire package of developing questions, conducting interviews, summarizing the applicants and narrowing it down to 3-4 candidates for further vetting. After discussion, a motion to sign a contract with OPRA was made by Metzger, seconded by Phillips; motion carried.

E. Guests: O'Neal had no comments.

F. Unfinished Business: see Director's Report.

G. New Business, board member reports: Hartzler reported that visitation to the fair booth was up to 1,000 this year. Last year was 800. Whited asked about the district's grant program which doesn't include schools. Davis said parameters could change in future years. Hartinger showed an article from the Herald by his nephew Rick Hartinger which explained the importance of activities at Camp Charlotte to win our independence.

H. Schedule of meetings: Regular meeting: 6 p.m. Tuesday July 25, 2023 at CC Nature Preserve, Ashville, Ohio.

I. Adjournment. Meeting adjourned at 7:05 p.m.

Note: These routine meetings are to be One hour, and not to extend more than ½ hr. longer.  
Additional time will require special meetings.

Date Minutes Were Approved 7/25/23

PCPD Board Chairperson Gregory Began Date 7/25/23

PCPD Director [Signature] Date 7/25/23

### MTD Fund Report for Year 2023 Month 06 - PICKAWAY COUNTY

Fund	Description	Beg Bal	MTD Rec	MTD Exp	Unexp	Enc	Unenc
639	P.C. PARK DISTRICT	874,090.50	769.99	154,999.06	719,861.43	121,266.82	598,594.61
659	ODNR-SCIOTO RIVER BRDG & TRAIL	31,000.00	0.00	0.00	31,000.00	249,496.30	(218,496.30)
670	METZGER PRESERVE	3,938.70	0.00	0.00	3,938.70	0.00	3,938.70
671	ODNR-PADDLING ENHANCE GRANT	1,336.00	0.00	0.00	1,336.00	0.00	1,336.00
918	CLEAN OHIO TRAILS FUND	242,523.00	0.00	164,430.52	78,092.48	332,569.48	(254,477.00)
922	PARK DISTRICT LEASE PAYMENTS	215.62	0.00	0.00	215.62	0.00	215.62
<b>6 Funds</b>		<b>1,153,103.82</b>	<b>769.99</b>	<b>319,429.58</b>	<b>834,444.23</b>	<b>703,332.60</b>	<b>131,111.63</b>

# YTD Fund Report for Year 2023 Month 06 - PICKAWAY COUNTY

Fund	Description	Beg Yr Bal	YTD Rec	YTD Exp	Unexp	Enc	Unenc
639	P.C. PARK DISTRICT	613,324.56	479,899.95	373,363.08	719,861.43	121,266.82	598,594.61
659	ODNR-SCIOTO RIVER BRDG & TRAIL	53,000.00	0.00	22,000.00	31,000.00	249,496.30	(218,496.30)
670	METZGER PRESERVE	3,938.70	0.00	0.00	3,938.70	0.00	3,938.70
671	ODNR-PADDLING ENHANCE GRANT	1,336.00	0.00	0.00	1,336.00	0.00	1,336.00
918	CLEAN OHIO TRAILS FUND	242,523.00	0.00	164,430.52	78,092.48	332,569.48	(254,477.00)
922	PARK DISTRICT LEASE PAYMENTS	215.62	0.00	0.00	215.62	0.00	215.62
<b>6 Funds</b>		<b>914,337.88</b>	<b>479,899.95</b>	<b>559,793.60</b>	<b>834,444.23</b>	<b>703,332.60</b>	<b>131,111.63</b>

# MTD/YTD Total Expense Report by Fund for Year 2023 Month 06 - PICKAWAY COUNTY

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Excess	Unenc
639.6052.5102	EMPLOYEES SALARY-PARK DISTRICT - PARK DISTRICT	159,752.00	19,730.90	81,926.41	77,825.59	0.00	0.00	77,825.59
639.6052.5201	PERS-PARK DISTRICT - PARK DISTRICT	23,369.00	2,762.31	11,448.66	11,920.34	0.00	0.00	11,920.34
639.6052.5202	MEDICARE-PARK DISTRICT - PARK DISTRICT	2,418.00	275.05	1,121.68	1,296.32	0.00	0.00	1,296.32
639.6052.5203	INSURANCE - PARK DISTRICT	58,200.00	3,253.00	19,518.00	38,682.00	0.00	0.00	38,682.00
639.6052.5205	WORKERS COMP-PARK DISTRICT - PARK DISTRICT	1,250.00	0.00	415.15	834.85	0.00	0.00	834.85
639.6052.5301	SUPPLIES-PARK DISTRICT - PARK DISTRICT	3,000.00	503.11	882.04	2,117.96	2,117.96	0.00	0.00
639.6052.5401	CONTRACT SRVS-PARK DISTRICT - PARK DISTRICT	199,200.00	81,804.69	164,581.14	34,618.86	34,618.86	0.00	0.00
639.6052.5403	TRAVEL/EXPENSES-PARK DISTRICT - PARK DISTRICT	2,500.00	0.00	0.00	2,500.00	2,500.00	0.00	0.00
639.6052.5432	RAILS TO TRAILS-CONTRACT SERVICES - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5501	EQUIPMENT-PARK DISTRICT - PARK DISTRICT	75,000.00	0.00	46,800.00	28,200.00	28,200.00	0.00	0.00
639.6052.5504	LAND - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5701	TRANSFERS OUT - PARK DISTRICT	390,000.00	0.00	0.00	390,000.00	0.00	0.00	390,000.00
639.6052.5801	ADVANCES OUT-PARK DISTRICT - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5901	OTHER EXPENSES-PARK DISTRICT - PARK DISTRICT	10,000.00	0.00	0.00	10,000.00	10,000.00	0.00	0.00
639.6052.5958	INSURANCE (BONDS)-PARK DISTRICT - PARK DISTRICT	500.00	0.00	0.00	500.00	500.00	0.00	0.00
639.6052.5959	MARTHA HITLER PARK IMPRV - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5968	PARK IMPROVEMENT PROGRAM - PARK DISTRICT	90,000.00	46,670.00	46,670.00	43,330.00	43,330.00	0.00	0.00
639.6069.5401	CONTRACTS-SERVICES - DUPONT GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6090.5300	MATERIALS - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6090.5301	SUPPLIES - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6090.5401	CONTRACTS-SERVICES - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6090.5901	OTHER EXPENSES - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Fund: 639</b>	<b>P. C. PARK DISTRICT</b>	<b>1,015,189.00</b>	<b>154,999.06</b>	<b>373,363.08</b>	<b>641,825.92</b>	<b>121,266.82</b>	<b>0.00</b>	<b>520,559.10</b>
659.6095.5401	CONTRACTS-SERVICES - ODNR-SCIOTO RIVER BRDG & TRAIL	271,496.30	0.00	22,000.00	249,496.30	249,496.30	0.00	0.00

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Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Excess	Unenc
659.6095.5901	OTHER EXPENSES - ODNR-SCIOTO RIVER BRDG & TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Fund: 659</b>	<b>ODNR-SCIOTO RIVER BRDG &amp; TRAIL</b>	<b>271,496.30</b>	<b>0.00</b>	<b>22,000.00</b>	<b>249,496.30</b>	<b>249,496.30</b>	<b>0.00</b>	<b>0.00</b>
670.6091.5504	LAND - PARK ON BEHALF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
670.6092.5401	CONTRACTS-SERVICES - METZGER PRESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
670.6092.5504	LAND - METZGER PRESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
670.6092.5801	ADVANCES OUT - METZGER PRESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
670.6092.5901	OTHER EXPENSES - METZGER PRESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Fund: 670</b>	<b>METZGER PRESERVE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
671.6094.5301	SUPPLIES - ODNR - PADDLING ENHANCE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
671.6094.5401	CONTRACTS-SERVICES - ODNR - PADDLING ENHANCE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
671.6094.5801	ADVANCES OUT - ODNR - PADDLING ENHANCE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
671.6094.5901	OTHER EXPENSES - ODNR - PADDLING ENHANCE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Fund: 671</b>	<b>ODNR-PADDLING ENHANCE GRANT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
918.3012.5401	CONTRACT-SVS - ON-BEHALF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5401	CONTRACTS-SERVICES - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5501	EQUIPMENT - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5701	TRANSFERS OUT - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5801	ADVANCES OUT - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5901	OTHER EXPENSES - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6207.5401	CONTRACTS-SERVICES - OHIO-ERIE CANAL BRIDGE	497,000.00	164,430.52	164,430.52	332,569.48	332,569.48	0.00	0.00
918.6207.5800	ADVANCES OUT - OHIO-ERIE CANAL BRIDGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6207.5901	OTHER EXPENSES - OHIO-ERIE CANAL BRIDGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Fund: 918</b>	<b>CLEAN OHIO TRAILS FUND</b>	<b>497,000.00</b>	<b>164,430.52</b>	<b>164,430.52</b>	<b>332,569.48</b>	<b>332,569.48</b>	<b>0.00</b>	<b>0.00</b>
922.6909.5401	CONTRACTS-SERVICES - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00

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Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Excess	Unenc
922.6909.5501	EQUIPMENT - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
922.6909.5901	OTHER EXPENSES - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 922	PARK DISTRICT LEASE PAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
45 Accts		1,783,685.30	319,429.58	559,793.60	1,223,891.70	703,332.60	0.00	520,559.10