



**September 22, 2020
Regular Meeting, 12:00 pm
Canal Park Shelter House
23330 Canal Rd., Circleville, Ohio**

AGENDA

- A. Roll Call
- B. Review of Meeting Minutes
- C. Financial Report
- D. Director's Report – Tom

BAR's
Roundtown Trail Sealing Approval
Dam Inspection Contract Approval
Equipment Purchase Approval
Canal Park Playground Construction Document Approval
New Office Equipment Approval
Paddling Enhancement Grant Award
Draft Budget Review
Office/Maintenance Facility Move Update
Park Board/District History Information
Dupont Grant

E. Guests:

F. Unfinished Business:

G. New Business:

H. Next Regularly Scheduled meeting – 12 noon, Tuesday Oct. 27th, 2020

I. Adjournment



Pickaway County Park Board Minutes

Aug. 25, 2020

Meeting was called to order at noon by Chair Robert “Pete” Hartinger at the shelter house at Canal Park, Circleville, Ohio.

A. ROLL CALL Board members P=present A=absent
Robert (Pete) Hartinger P Beth Kowalski P
Tracie Sorvillo P Greg Bigam P Susan Metzger P

Secretary: Andi Humphries P
Park Board Director: Tom Davis P
Executive Assistant: Arista Hartzler P
Park Maintenance: Jamie Lands P
Park Technician: Jean Webb P
Canal Park Liaison: John Drummond A
Logan Elm Liaison: Rod Smith A
Guests: Esta O’Neil, Connie Whited, Donna Walters, Jim Wonder and Jim Edman

B. Minutes of previous month Andi Humphries: Davis noted that July’s minutes reflected the same beginning and ending balance. The beginning balance should have been \$971,744.80.

Motion to approve the corrected minutes by Metzger, second by Kowalski; motion carried.

C. Financial status of Park District: Beginning balance \$943,722.67. The second half of the property tax distribution was up from the second half of last year, however due to COVID19 next year’s will be unpredictable so will use the same budget numbers. Received funds from Ohio History Connection. Major expenses included payroll and equipment repair. Ending balance is \$1,264,130.60.

D. Director’s Report

- 1) Solar Project easement amendments: The Savion solar company has surveyed the area with specific points along the trail. A resolution is presented to amend the agreement and authorizes Davis to complete the transactions. Davis explained that the financial arrangement have stayed the same. The company is the Pickaway County Solar Project LLC, a Delaware limited liability company. The Park Board’s 2020 Resolution Number will be inserted. A motion to approve the resolution made by Metzger, second by Bigam; motion carried.
- 2) Office/maintenance facility move: Because the county recorder, auditor and treasurer are moving to the first floor of the service center, the park district office and maintenance operations are moving to the building formerly occupied by Pickaway Diversified Industries. Davis is negotiating the lease as well as garage and office specifications.
- 3) Pickaway Trail. The 1.4 miles is paved from Canal Road to SR 104. A ribbon cutting will be held at noon Sept.14.
- 4) Nine element Plan: Handouts show the table of contents, introductory pages and charts for “Lick Run-Scioto River 9 element implementation strategy” completed by ColdWater consulting with grant monies provided through duPont. Davis said this study must be provided to access any Ohio EPA funding. It establishes a baseline for water quality and covers everything that affects the quality of the water.

E. Guests: Edman said butterflies are currently plentiful at Mary Virginia Crites Hannan Park. O'Neil asked about the condition of the trail which was cleared last winter. She was assured that there will be maintenance however the major clearings haven't grown over.

F. Unfinished Business: see Director's Report. Davis reported that he talked with the Mayor of New Holland concerning the parking by Smitty's Tavern. The lot will be public parking for the village.

G. New Business, board member reports: none.

H. Schedule of meetings: Regular meeting: noon Tuesday, Sept. 22, 2020 at location to be announced.

I. Adjournment. Meeting adjourned at 12:45 p.m.

Note: These routine meetings are to be One hour, and not to extend more than ½ hr. longer.
Additional time will require special meetings.

Date Minutes Were Approved _____

PCPD Board Chairperson  9/22/2020
Date

PCPD Director  9/22/2020
Date

MTD Fund Report for Year 2020 Month 08 - PICKAWAY COUNTY

Fund	Description	Bal Bal	MTD Rec	MTD Exp	Unexp	Enc	Unenc
639	P.C. PARK DISTRICT	1,264,130.60	7,741.33	282,998.54	988,873.39	490,687.06	498,186.33
670	METZGER PRESERVE	12,217.00	0.00	12,217.00	0.00	37,883.00	(37,883.00)
918	ROUNDTOWN TRAIL PROJECT	5,967.72	0.00	0.00	5,967.72	5,967.71	0.01
922	PARK DISTRICT LEASE PAYMENTS	215.62	0.00	0.00	215.62	0.00	215.62
4 Funds		1,282,530.94	7,741.33	295,215.54	995,056.73	534,537.77	460,518.96

YTD Fund Report for Year 2020 Month 08 - PICKAWAY COUNTY

Fund	Description	Beg Yr Bal	YTD Rec	YTD Exp	Unexp	Enc	Unenc
639	P.C. PARK DISTRICT	653,517.22	807,908.95	472,552.75	988,873.39	490,687.06	498,186.33
670	METZGER PRESERVE	3,141.00	11,976.00	15,117.00	0.00	37,883.00	(37,883.00)
918	ROUANTOWN TRAIL PROJECT	5,967.72	0.00	0.00	5,967.72	5,967.71	0.01
922	PARK DISTRICT LEASE PAYMENTS	215.62	0.00	0.00	215.62	0.00	215.62
4 Funds		662,841.56	819,884.95	487,669.78	995,056.73	534,537.77	460,518.96

MTD/YTD Total Expense Report by Fund for Year 2020 Month 08 - PICKAWAY COUNTY

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Excess	Unenc
639 6052.5102	EMPLOYEES SALARY-PARK DISTRICT	129,862.00	13,540.95	89,573.49	40,288.51	0.00	0.00	40,288.51
639 6052.5201	PERS-PARK DISTRICT	18,028.00	1,489.73	12,134.22	5,893.78	0.00	0.00	5,893.78
639 6052.5202	MEDICARE-PARK DISTRICT	1,865.00	191.50	1,235.14	629.86	0.00	0.00	629.86
639 6052.5203	INSURANCE - PARK DISTRICT	58,128.00	4,421.91	17,849.60	40,278.40	0.00	0.00	40,278.40
639 6052.5205	WORKERS COMP-PARK DISTRICT	1,000.00	0.00	97.39	902.61	0.00	0.00	902.61
639 6052.5301	SUPPLIES-PARK DISTRICT	7,500.00	220.96	7,200.88	299.12	299.12	0.00	0.00
639 6052.5401	CONTRACT SRVS-PARK DISTRICT	696,100.00	262,818.55	309,235.82	386,864.18	386,864.18	0.00	0.00
639 6052.5403	TRAVEL/EXPENSES-PARK DISTRICT	2,500.00	0.00	1,228.80	1,271.20	1,271.20	0.00	0.00
639 6052.5432	RAILS TO TRAILS-CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639 6052.5501	EQUIPMENT-PARK DISTRICT	27,500.00	314.94	18,489.62	9,010.38	9,010.38	0.00	0.00
639 6052.5504	LAND - PARK DISTRICT	4,000.00	0.00	0.00	4,000.00	4,000.00	0.00	0.00
639 6052.5701	TRANSFERS OUT - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639 6052.5801	ADVANCES OUT-PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639 6052.5901	OTHER EXPENSES-PARK DISTRICT	11,750.00	0.00	524.32	11,225.68	11,225.68	0.00	0.00
639 6052.5958	INSURANCE (BONDS)-PARK DISTRICT	3,000.00	0.00	406.00	2,594.00	2,594.00	0.00	0.00
639 6052.5959	MARTHA HITLER PARK IMPRV	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639 6052.5968	PARK IMPROVEMENT PROGRAM - PARK DISTRICT	80,000.00	0.00	5,000.00	75,000.00	75,000.00	0.00	0.00
639 6069.5401	CONTRACTS-SERVICES - DUPONT GRANT	10,000.00	0.00	9,577.50	422.50	422.50	0.00	0.00
639 6090.5300	MATERIALS - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639 6090.5301	SUPPLIES - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639 6090.5401	CONTRACTS-SERVICES - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639 6090.5901	OTHER EXPENSES - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 639	P.C. PARK DISTRICT	1,051,233.00	282,998.54	472,552.78	578,680.22	490,687.06	0.00	87,993.16
670 6091.5504	LAND - PARK ON BEHALF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
670 6092.5401	CONTRACTS-SERVICES - METZGER PRESERVE	53,000.00	12,217.00	15,117.00	37,883.00	37,883.00	0.00	0.00
670 6092.5504	LAND - METZGER PRESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
670 6092.5901	OTHER EXPENSES - METZGER PRESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 670	METZGER PRESERVE	53,000.00	12,217.00	15,117.00	37,883.00	37,883.00	0.00	0.00
918 3012.5401	CONTRACT-SVS - ON-BEHALF ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00

MTD/YTD Total Expense Report by Fund for Year 2020 Month 08 - PICKAWAY COUNTY

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Excess	Unenc
918.6206.5401	CONTRACTS-SERVICES - ROUNDTOWN TRAIL	5,967.71	0.00	0.00	5,967.71	5,967.71	0.00	0.00
918.6206.5501	EQUIPMENT - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5701	TRANSFERS OUT - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5801	ADVANCES OUT - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5901	OTHER EXPENSES - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 918	ROUNDTOWN TRAIL PROJECT	5,967.71	0.00	0.00	5,967.71	5,967.71	0.00	0.00
922.6909.5401	CONTRACTS-SERVICES - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
922.6909.5501	EQUIPMENT - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
922.6909.5901	OTHER EXPENSES - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 922	PARK DISTRICT LEASE PAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
35 Accts		1,110,200.71	295,215.54	487,669.78	622,530.93	534,537.77	0.00	87,993.16