



September 27th, 2022
Regular Meeting, 12:00 pm
Cooks Creek Nature Preserve

Agenda

- Roll Call
- Review/Approve Previous Meeting Minutes
- Financial Report
- Director's Report
 - a. BARs – Canal Bridge
 - b. Resolution for LWCF Grant Application
 - c. Strategic Plan Update
 - d. 2023 Proposed Budget
 - e. Approval to Extend Purchase Agreement with AOA
 - f. 2023 Park and Trail Grant
 - g. Storybook Trail
 - h. Volunteer Picnic
- 1. *Spectrum*
- Unfinished Business
- New Business
- Guests Comments
- Next Regularly Scheduled meeting - 12 noon, Tuesday, October 25th , 2022
- Adjournment



Pickaway County Park Board Minutes

July 26, 2022

Meeting was called to order at noon by Vice Chair Beth Kowalski at CC Nature Preserve.

A. ROLL CALL Board members P=present A=absent
Greg Bigam A Beth Kowalski P
Tracie Sorvillo A Susan Metzger P Cindy Whited P

Secretary: Andi Humphries P
Park Board Director: Tom Davis P
Executive Assistant: Arista Hartzler P
Emeritus Board Member: Pete Hartinger A
Guests: none

B. Minutes of previous month Humphries: The **motion** to approve the corrected minutes was made by Metzger, seconded by Whited; motion carried.

C. Financial status of Park District: Beginning balance in the 639 account 1,086,443.93 Ending balance \$1,065,615.16. The \$3,000 income was payment from Dominion and Savion Solar Farm at Williamsport. When construction starts (probably later this year) it will go up to \$5,000 per year. Expenses besides salaries and fringes are for a fence around the parking lot at Canal Park. The 659 Scioto River Bridge account is the \$100,000 advance from ODNR. The **motion** to approve the financial report was made by Whited, second by Metzger; motion carried.

D. Director's Report

- 1) BAR (Budget Action Requests) Create Advance-In Line, Advance Funds from Park District to Scioto River Bridge Fund. This is necessary to create a new revenue line-item then advance cash into it.; Metzger made a **motion** to approve the budget action requests in the Scioto River Bridge 639 fund, Whited seconded; motion carried.
- 2) Strategic Plan Update-New Mission, Vision and Core Values Recommendation. Information Panels were presented explaining the current process of the strategic planning committee. There will be meeting with the consultant this week also. The informational panels will be sent to all board members.
- 3) Orient Property Update (Old Dairy Farm) The State Parks System is also interested in this area. An attached map shows a possible breakdown of what could be the state's portion, and what could be for the county. Access to Darby Creek is a main concern for the county. Coordination between the park district, prison, ODNR, state parks and Representative Steward's office is being sought.
- 4) Canal Park Playground Update: Work will continue by the end of August. The correct surface for under playground equipment is being sought. It won't be open this year.
- 5) Canal Bridge Update: Department of Natural Resources asked for a 7-10-day public opinion survey which was completed with results accepted. The local agreement will then be generated and a separate account will be set up with the auditor. A meeting is set with the contractor for work to begin in September or October. Local costs have increased due to overall increase in services.

- 6) Friends Fund, Bo Dunlap Foundation donation for Playground: The Bo Dunlap fund has donated \$7,000 to Canal Parks specifically toward the playground. Metzger made a **motion** that the \$7000 donation be directed for funding the playground at Canal Park, Kowalski seconded; motion carried. *to PCCF's Friends of Parks and Trails Fund.*
- 7) Experience Earth Camp Update: Hartzler coordinated the 54 kids in grades 3,4 and 5 as well as the 30 Junior Camp attendees in grades one and two. The many partners and volunteers made the camp a success at Mary Virginia Crites Hannan Park.

E. Guests None

F. Unfinished Business: see Director's Report.

--The Orient Scioto Township Park had follow-up information stating costs of approximately \$3,000 in maintenance for the park.

G. New Business, board member reports: none

H. Schedule of meetings: Regular meeting: noon Tuesday, Aug. 23, 2022 at CC Nature Preserve, Ashville, Ohio.

I. Adjournment. Meeting adjourned at 1:06 p.m.

Note: These routine meetings are to be One hour, and not to extend more than ½ hr. longer. Additional time will require special meetings.

Date Minutes Were Approved 9/27/22

PCPD Board Chairperson Megany Beggs 9/27/22
Date

PCPD Director [Signature] 9/27/22
Date



Pickaway County Park Board Minutes

August 9th, 2022

Meeting was called to order at noon by Chair, Greg Bignam at Ankrom Building.

A. ROLL CALL Board members P=present A=absent
Greg Bigam P Beth Kowalski P
Tracie Sorvillo A Susan Metzger P Cindy Whited P

Secretary: Andi Humphries A
Park Board Director: Tom Davis P
Executive Assistant: Arista Hartzler P
Emeritus Board Member: Pete Hartinger A
Guests: Maria Robert, Jim Stanley, Tim Colburn

D. Director's Report

- 1) Strategic Planning Committee and the Board walked through a SWOT Analysis of the Park District as a part of the Strategic Planning Process.

E. Guests: None

F. Unfinished Business: see Director's Report.

G. New Business, board member reports: none

H. Schedule of meetings: Regular meeting: noon Tuesday, Aug. 23, 2022 at CC Nature Preserve, Ashville, Ohio.

I. Adjournment. Meeting adjourned at 1:06 p.m by Cindy Whited and seconded by Susan Metzger

Note: These routine meetings are to be One hour, and not to extend more than ½ hr. longer.
Additional time will require special meetings.

Date Minutes Were Approved 9/27/22

PCPD Board Chairperson Gregory Bignam 9/27/22
Date
PCPD Director Tom Davis 9/27/22
Date

MTD Fund Report for Year 2022 Month 08 - PICKAWAY COUNTY

Fund	Description	Beg Bal	MTD Rec	MTD Exp	Unexp	Enc	Unenc
639	P.C. PARK DISTRICT	1,038,671.12	340,942.80	103,949.87	1,275,664.05	717,342.15	558,321.90
659	ODNR-SCIOTO RIVER BRDG & TRAIL	45,000.00	25,000.00	0.00	70,000.00	445,000.00	(375,000.00)
670	METZGER PRESERVE	3,938.70	0.00	0.00	3,938.70	0.00	3,938.70
671	ODNR-PADDLING ENHANCE GRANT	1,336.00	0.00	0.00	1,336.00	0.00	1,336.00
918	CLEAN OHIO TRAILS FUND	0.00	0.00	0.00	0.00	403,402.00	(403,402.00)
922	PARK DISTRICT LEASE PAYMENTS	215.62	0.00	0.00	215.62	0.00	215.62
6 Funds		1,089,161.44	365,942.80	103,949.87	1,351,154.37	1,565,744.15	(214,589.78)

YTD Fund Report for Year 2022 Month 08 - PICKAWAY COUNTY

Fund	Description	Beg Yr Bal	YTD Rec	YTD Exp	Unexp	Enc	Unenc
639	P.C. PARK DISTRICT	845,369.82	803,102.76	372,808.53	1,275,664.05	717,342.15	558,321.90
659	ODNR-SCIOTO RIVER BRDG & TRAIL	0.00	125,000.00	55,000.00	70,000.00	445,000.00	(375,000.00)
670	METZGER PRESERVE	3,938.70	0.00	0.00	3,938.70	0.00	3,938.70
671	ODNR-PADDLING ENHANCE GRANT	1,336.00	0.00	0.00	1,336.00	0.00	1,336.00
918	CLEAN OHIO TRAILS FUND	0.00	0.00	0.00	0.00	403,402.00	(403,402.00)
922	PARK DISTRICT LEASE PAYMENTS	215.62	0.00	0.00	215.62	0.00	215.62
6 Funds		850,860.14	928,102.76	427,808.53	1,351,154.37	1,565,744.15	(214,589.78)

MTD/YTD Total Expense Report by Fund for Year 2022 Month 08 - PICKAWAY COUNTY

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Excess	Unenc
639.6052.5102	EMPLOYEES SALARY-PARK DISTRICT - PARK DISTRICT	149,048.00	15,140.52	101,672.32	47,375.68	0.00	0.00	47,375.68
639.6052.5201	PERS-PARK DISTRICT - PARK DISTRICT	21,632.00	1,678.65	13,778.94	7,853.06	0.00	0.00	7,853.06
639.6052.5202	MEDICARE-PARK DISTRICT - PARK DISTRICT	2,276.00	208.99	1,391.47	884.53	0.00	0.00	884.53
639.6052.5203	INSURANCE - PARK DISTRICT	55,760.00	3,553.32	28,326.56	27,433.44	0.00	0.00	27,433.44
639.6052.5205	WORKERS COMP-PARK DISTRICT - PARK DISTRICT	1,250.00	0.00	363.91	886.09	0.00	0.00	886.09
639.6052.5301	SUPPLIES-PARK DISTRICT - PARK DISTRICT	3,000.00	67.73	1,144.79	1,855.21	1,855.21	0.00	0.00
639.6052.5401	CONTRACT SRVS-PARK DISTRICT - PARK DISTRICT	372,117.48	52,865.66	179,416.26	192,701.22	192,701.22	0.00	0.00
639.6052.5403	TRAVEL/EXPENSES-PARK DISTRICT - PARK DISTRICT	4,000.00	435.00	559.00	3,441.00	3,441.00	0.00	0.00
639.6052.5432	RAILS TO TRAILS-CONTRACT SERVICES - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5501	EQUIPMENT-PARK DISTRICT - PARK DISTRICT	15,000.00	0.00	6,155.28	8,844.72	8,844.72	0.00	0.00
639.6052.5504	LAND - PARK DISTRICT	425,000.00	0.00	0.00	425,000.00	425,000.00	0.00	0.00
639.6052.5701	TRANSFERS OUT - PARK DISTRICT	43,500.00	0.00	0.00	43,500.00	0.00	0.00	43,500.00
639.6052.5801	ADVANCES OUT-PARK DISTRICT - PARK DISTRICT	0.00	25,000.00	25,000.00	(25,000.00)	0.00	0.00	(25,000.00)
639.6052.5901	OTHER EXPENSES-PARK DISTRICT - PARK DISTRICT	7,500.00	0.00	0.00	7,500.00	0.00	0.00	7,500.00
639.6052.5958	INSURANCE (BONDS)-PARK DISTRICT - PARK DISTRICT	500.00	0.00	0.00	500.00	500.00	0.00	0.00
639.6052.5959	MARTHA HITLER PARK IMPRV - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5968	PARK IMPROVEMENT PROGRAM - PARK DISTRICT	90,000.00	5,000.00	15,000.00	75,000.00	75,000.00	0.00	0.00
639.6069.5401	CONTRACTS-SERVICES - DUPONT GRANT	10,000.00	0.00	0.00	10,000.00	10,000.00	0.00	0.00
639.6090.5300	MATERIALS - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6090.5301	SUPPLIES - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6090.5401	CONTRACTS-SERVICES - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6090.5901	OTHER EXPENSES - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 639	P.C. PARK DISTRICT	1,200,583.48	103,949.87	372,808.53	827,774.95	717,342.15	0.00	110,432.80
659.6095.5401	CONTRACTS-SERVICES - ODNR-SCIOTO RIVER BRDG & TRAIL	500,000.00	0.00	55,000.00	445,000.00	445,000.00	0.00	0.00

MTD/YTD Total Expense Report by Fund for Year 2022 Month 08 - PICKAWAY COUNTY

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Excess	Unenc
659.6095.5901	OTHER EXPENSES - ODNR-SCIOTO RIVER BRDG & TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 659	ODNR-SCIOTO RIVER BRDG & TRAIL	500,000.00	0.00	55,000.00	445,000.00	445,000.00	0.00	0.00
670.6091.5504	LAND - PARK ON BEHALF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
670.6092.5401	CONTRACTS-SERVICES - METZGER PRESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
670.6092.5504	LAND - METZGER PRESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
670.6092.5801	ADVANCES OUT - METZGER PRESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
670.6092.5901	OTHER EXPENSES - METZGER PRESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 670	METZGER PRESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
671.6094.5301	SUPPLIES - ODNR - PADDLING ENHANCE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
671.6094.5401	CONTRACTS-SERVICES - ODNR - PADDLING ENHANCE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
671.6094.5801	ADVANCES OUT - ODNR - PADDLING ENHANCE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
671.6094.5901	OTHER EXPENSES - ODNR - PADDLING ENHANCE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 671	ODNR-PADDLING ENHANCE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.3012.5401	CONTRACT-SVS - ON-BEHALF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5401	CONTRACTS-SERVICES - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5501	EQUIPMENT - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5701	TRANSFERS OUT - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5801	ADVANCES OUT - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5901	OTHER EXPENSES - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6207.5401	CONTRACTS-SERVICES - OHIO-ERIE CANAL BRIDGE	403,402.00	0.00	0.00	403,402.00	403,402.00	0.00	0.00
918.6207.5800	ADVANCES OUT - OHIO-ERIE CANAL BRIDGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6207.5901	OTHER EXPENSES - OHIO-ERIE CANAL BRIDGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 918	CLEAN OHIO TRAILS FUND	403,402.00	0.00	0.00	403,402.00	403,402.00	0.00	0.00
922.6909.5401	CONTRACTS-SERVICES - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00

MTD/YTD Total Expense Report by Fund for Year 2022 Month 08 - PICKAWAY COUNTY

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Excess	Unenc
922.6909.5501	EQUIPMENT - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
922.6909.5901	OTHER EXPENSES - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 922	PARK DISTRICT LEASE PAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
45 Accts		2,103,985.48	103,949.87	427,808.53	1,676,176.95	1,565,744.15	0.00	110,432.80