



**September 26th, 2023
Regular Meeting, 6:00pm
Cooks Creek Nature Preserve**

Agenda

- Roll Call
- Review/Approve Previous Meeting Minutes
- Financial Report
- Strategic Plan Update
- Director's Report
 - a. Resolution to apply for a State Capital Appropriation for Cooks Creek renovations.
 - b. Naming Rights Policy
 - c. Temporary Naming of Cooks Creek acquisition
 - d. 2024 Draft Budget
 - e. 2024 PTIG
- Unfinished Business
- New Business –
 - a. Board member appointment
- Public Comments
- Next Regularly Scheduled meeting – 6 PM, Tuesday, October 24th 2023
- Adjournment



Pickaway County Park Board Minutes

Aug. 18, 2023

Meeting was called to order at 8:30 a.m. by Chair Greg Bigam at CC Nature Preserve.

A. ROLL CALL Board members P=present A=absent
Greg Bigam P Beth Kowalski A
Susan Metzger P Cindy Whited P Jeff Phillips P

Secretary: Andi Humphries P
Park Board Director: Tom Davis P
Executive Assistant: Arista Hartzler P
Emeritus Board Member: Pete Hartinger P
Guests: none

B. Minutes of previous month Humphries: The motion to approve the adjusted minutes was made by Whited, seconded by Phillips; motion carried.

C. Financial status of Park District: Beginning balance \$719,861.43 Ending balance \$669,608.44 The 639 report shows a payment from the Ohio History Connection which was increased this year for the maintenance of Logan Elm Park. Besides salaries, major expenses were for the OPRA consultant contract (half) the zero-turn mower and consultant fees for the master plan. The motion to approve the financial report was made by Phillips, seconded by Metzger; motion carried.

D. Director's Report

- 1) BAR (Budget Action Requests): cash was moved from the general fund into the 918 Canal bridge account and then appropriated. Phillips made a motion to approve the cash transfer and appropriation into the Canal Bridge contract services, seconded by Whited; motion carried.
- 2) Natural Resources Assistance Council (NRAC) Nomination: A map was distributed showing the Ohio Public Works Commission county divisions. Pickaway is in District 17 with Delaware, Morrow, Knox, Licking and Fairfield Counties. These members approve grants just for the district. Davis will be leaving the commission and has recommended that Hartzler be nominated to replace him. Phillips made a motion to nominate Hartzler to serve on this board, seconded by Metzger; motion carried.

E. Guests none

F. Unfinished Business: see Director's Report. An agenda for the board retreat/tour was reviewed.

G. New Business, board member reports: none

H. Schedule of meetings: Regular meeting: 6 p.m. Tuesday Sept. 26,2023 at CC Nature Preserve, Ashville, Ohio.

I. Adjournment. Meeting adjourned at 9:05 a.m.

Note: These routine meetings are to be One hour, and not to extend more than ½ hr. longer. Additional time will require special meetings.

Date Minutes Were Approved 9/26/23

PCPD Board Chairperson Gregory Began Date 9/26/23

PCPD Director [Signature] Date 9/26/23

MTD/YTD Total Expense Report by Fund for Year 2023 Month 08 - PICKAWAY COUNTY

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Excess	Unenc
639.6052.5102	EMPLOYEES SALARY-PARK DISTRICT - PARK DISTRICT	159,752.00	15,585.25	110,542.31	49,209.69	0.00	0.00	49,209.69
639.6052.5201	PERS-PARK DISTRICT - PARK DISTRICT	23,369.00	1,775.93	15,048.87	8,320.13	0.00	0.00	8,320.13
639.6052.5202	MEDICARE-PARK DISTRICT - PARK DISTRICT	2,418.00	214.99	1,514.58	903.42	0.00	0.00	903.42
639.6052.5203	INSURANCE - PARK DISTRICT	58,200.00	3,253.00	26,024.00	32,176.00	0.00	0.00	32,176.00
639.6052.5205	WORKERS COMP-PARK DISTRICT - PARK DISTRICT	1,250.00	0.00	415.15	834.85	0.00	0.00	834.85
639.6052.5301	SUPPLIES-PARK DISTRICT - PARK DISTRICT	3,000.00	869.10	2,574.34	425.66	425.66	0.00	0.00
639.6052.5401	CONTRACT SRVS-PARK DISTRICT - PARK DISTRICT	294,200.00	6,111.82	184,241.19	109,958.81	14,958.81	0.00	95,000.00
639.6052.5403	TRAVEL/EXPENSES-PARK DISTRICT - PARK DISTRICT	2,500.00	275.00	710.00	1,790.00	1,790.00	0.00	0.00
639.6052.5432	RAILS TO TRAILS-CONTRACT SERVICES - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5501	EQUIPMENT-PARK DISTRICT - PARK DISTRICT	75,000.00	0.00	63,061.72	11,938.28	11,938.28	0.00	0.00
639.6052.5504	LAND - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5701	TRANSFERS OUT - PARK DISTRICT	390,000.00	50,000.00	50,000.00	340,000.00	0.00	0.00	340,000.00
639.6052.5801	ADVANCES OUT-PARK DISTRICT - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5901	OTHER EXPENSES-PARK DISTRICT - PARK DISTRICT	10,000.00	0.00	0.00	10,000.00	10,000.00	0.00	0.00
639.6052.5958	INSURANCE (BONDS)-PARK DISTRICT - PARK DISTRICT	500.00	0.00	225.00	275.00	275.00	0.00	0.00
639.6052.5959	MARTHA HITLER PARK IMPRV - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5968	PARK IMPROVEMENT PROGRAM - PARK DISTRICT	90,000.00	7,378.00	59,928.00	30,072.00	30,072.00	0.00	0.00
639.6069.5401	CONTRACTS-SERVICES - DUPONT GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6090.5300	MATERIALS - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6090.5301	SUPPLIES - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6090.5401	CONTRACTS-SERVICES - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6090.5901	OTHER EXPENSES - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 639	P.C. PARK DISTRICT	1,110,189.00	85,463.09	514,285.16	595,903.84	69,459.75	0.00	526,444.09
659.6095.5401	CONTRACTS-SERVICES - ODNR-SCIOTO RIVER BRDG & TRAIL	271,496.30	0.00	22,000.00	249,496.30	249,496.30	0.00	0.00

MTD Fund Report for Year 2023 Month 08 - PICKAWAY COUNTY

Fund	Description	Beg Bal	MTD Rec	MTD Exp	Unexp	Enc	Unenc
639	P.C. PARK DISTRICT	669,608.44	344,931.92	85,463.09	929,077.27	69,459.75	859,617.52
659	ODNR-SCIOTO RIVER BRDG & TRAIL	31,000.00	0.00	0.00	31,000.00	249,496.30	(218,496.30)
670	METZGER PRESERVE	3,938.70	0.00	0.00	3,938.70	0.00	3,938.70
671	ODNR-PADDLING ENHANCE GRANT	1,336.00	0.00	0.00	1,336.00	0.00	1,336.00
918	CLEAN OHIO TRAILS FUND	201,415.37	50,000.00	201,325.00	50,090.37	131,244.48	(81,154.11)
922	PARK DISTRICT LEASE PAYMENTS	215.62	0.00	0.00	215.62	0.00	215.62
6 Funds		907,514.13	394,931.92	286,788.09	1,015,657.96	450,200.53	565,457.43

YTD Fund Report for Year 2023 Month 08 - PICKAWAY COUNTY

Fund	Description	Beg Yr Bal	YTD Rec	YTD Exp	Unexp	Enc	Unenc
639	P.C. PARK DISTRICT	613,324.56	830,037.87	514,285.16	929,077.27	69,459.75	859,617.52
659	ODNR-SCIOTO RIVER BRDG & TRAIL	53,000.00	0.00	22,000.00	31,000.00	249,496.30	(218,496.30)
670	METZGER PRESERVE	3,938.70	0.00	0.00	3,938.70	0.00	3,938.70
671	ODNR-PADDLING ENHANCE GRANT	1,336.00	0.00	0.00	1,336.00	0.00	1,336.00
918	CLEAN OHIO TRAILS FUND	242,523.00	173,322.89	365,755.52	50,090.37	131,244.48	(81,154.11)
922	PARK DISTRICT LEASE PAYMENTS	215.62	0.00	0.00	215.62	0.00	215.62
6 Funds		914,337.88	1,003,360.76	902,040.68	1,015,657.96	450,200.53	565,457.43

MTD/YTD Total Expense Report by Fund for Year 2023 Month 08 - PICKAWAY COUNTY

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Excess	Unenc
659.6095.5901	OTHER EXPENSES - ODNR-SCIOTO RIVER BRDG & TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 659	ODNR-SCIOTO RIVER BRDG & TRAIL	271,496.30	0.00	22,000.00	249,496.30	249,496.30	0.00	0.00
670.6091.5504	LAND - PARK ON BEHALF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
670.6092.5401	CONTRACTS-SERVICES - METZGER PRESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
670.6092.5504	LAND - METZGER PRESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
670.6092.5801	ADVANCES OUT - METZGER PRESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
670.6092.5901	OTHER EXPENSES - METZGER PRESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 670	METZGER PRESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
671.6094.5301	SUPPLIES - ODNR - PADDLING ENHANCE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
671.6094.5401	CONTRACTS-SERVICES - ODNR - PADDLING ENHANCE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
671.6094.5801	ADVANCES OUT - ODNR - PADDLING ENHANCE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
671.6094.5901	OTHER EXPENSES - ODNR - PADDLING ENHANCE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 671	ODNR-PADDLING ENHANCE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.3012.5401	CONTRACT-SVS - ON-BEHALF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5401	CONTRACTS-SERVICES - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5501	EQUIPMENT - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5701	TRANSFERS OUT - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5801	ADVANCES OUT - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5901	OTHER EXPENSES - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6207.5401	CONTRACTS-SERVICES - OHIO-ERIE CANAL BRIDGE	519,983.93	201,325.00	365,755.52	154,228.41	131,244.48	0.00	22,983.93
918.6207.5800	ADVANCES OUT - OHIO-ERIE CANAL BRIDGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6207.5901	OTHER EXPENSES - OHIO-ERIE CANAL BRIDGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 918	CLEAN OHIO TRAILS FUND	519,983.93	201,325.00	365,755.52	154,228.41	131,244.48	0.00	22,983.93
922.6909.5401	CONTRACTS-SERVICES - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00

MTD/YTD Total Expense Report by Fund for Year 2023 Month 08 - PICKAWAY COUNTY

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Excess	Unenc
922.6909.5501	EQUIPMENT - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
922.6909.5901	OTHER EXPENSES - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 922	PARK DISTRICT LEASE PAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
45 Accts		1,901,669.23	286,788.09	902,040.68	999,628.55	450,200.53	0.00	549,428.02