



April 23rd 2024  
Regular Meeting, 12:00 pm  
Park District Headquarters

## Agenda

- Roll Call
- Approve Meeting Minutes
- Financial Report
- Strategic Plan Update – Parks Update
- Director's Report
  - a. Personnel Budget 5 year Projected Report
  - b. Repair Work for Event Center Leak
  - c. 2024-25 Board Seminar Series
  - d. HB 64 and HB 344 Update
  - e. Education Programming Update
- Unfinished Business
- New Business
- Public Comments
- Next Regularly Scheduled meeting – 12PM, Tuesday, May 28<sup>th</sup> 2024
- Adjournment



## Pickaway County Park Board Minutes

March 26, 2024

The meeting was called to order at noon. by Chair Greg Bigam at Park District Headquarters.

1. ROLL CALL                      Board members P=present    A=absent    Greg Bigam P  
Susan Metzger P                      Cindy Whited P                      Jeff Phillips P  
Marie Wilbanks P

Secretary:                      Andi Humphries P  
Park Board Director:    Arista Hartzler P  
Executive Assistant:    Jamie Lands P  
Park Administrator:    Wendi Caudill P  
Emeritus Board Member: Pete Hartinger A  
Guest: Jim Wonder

2. Minutes of previous month Humphries: The motion to approve the minutes was made by Wilbanks, seconded by Phillips; motion carried.

3. Financial Report: Beginning balance \$687,924.12 ending balance \$416,809.88. Large expense besides salaries was \$60,000 to Spectrum. The motion to approve the financial report was made by Phillips, seconded by Whited, motion carried.

4. Strategic Plan and Parks Update: No changes in attached update strategic plan. Currently working on those highlighted. Park Recap: Hartzler said the first vandalism of Canal Park was recorded with the stealing of the trolleys from both zip lines. Replacement costs is approximately \$150 per trolley. Several items of cleaning, organization of Headquarters listed. Addition of Mary Virginia Crites Hannan: District has a contract for invasions twice a year.

### 5. Director's Report

- a. HVAC Updates: Accurate proposed several HVAC reports for the different areas of the Headquarters. Currently the office system will be replaced at a price of \$35,000. Phillips made a motion to spend up to \$40,000 for the details listed on Option #5-Office, Wilbanks seconded; motion carried.
- b. Bench donation on Roundtown Trail: Funds were placed in the Community Foundation Park and Trail account for the purposes of a bench on this trail. Whited made a motion to transfer the funds, Metzger seconded; motion carried.
- c. Increase to Meghan's Hours: Hartzler proposed changing Meghan Ellis's hours from 20 to 40 hours. Because Caudill doesn't take the insurance that was budgeted, the difference would be under budget for 2024. In 2025, it would be an additional \$30,299. Wilbanks asked if the district had five year plans. Hartzler will supply this projecting with and without the levy. Wilbanks made a motion to change Ellis to 40 hours beginning April 8, Phillips seconded; motion carried.
- d. Resolution for ODNR NatureWorks Grant. 2024 Resolution #2 Authorizes Hartzler to apply and comply with the grant guidelines. Phillips made a motion to authorize Resolution #2, Whited seconded; motion carried.

6. Unfinished Business: see Director's Report.

- Pod Design invoice from last month: The financial report for February included the second pod design invoice—not the same one from the previous month.

7. New Business, board member reports: none
8. Public Comments none
9. Schedule of meetings: Regular meeting: noon Tuesday, April 23, 2024 at Park District Headquarters, Ashville, Ohio.
10. Adjournment. Meeting adjourned at 1:03 p.m.

Note: These routine meetings are to be one hour, and not to extend more than thirty minutes longer. Additional time will require special meetings.

Date Minutes Were Approved 4/26/24

PCPD Board Chairperson Megany Begon Date 4/23/24

PCPD Director [Signature] Date 4/26/24