



July 30, 2024
Regular Meeting, 12:00 pm
Park District Headquarters

Agenda

- Roll Call
- Approve Meeting Minutes
- Financial Report
- Strategic Plan Update – Parks Update
- Director's Report
 - a. By-laws Updates
 - b. Tim Allen - Donations
 - c. Education Update
- Unfinished Business
- New Business
 - a. Saltcreek Township Park Donation
- Public Comments
- Next Regularly Scheduled meeting – 12PM, Tuesday, August 27th, 2024
- Adjournment



Pickaway County Park Board Minutes

June 19, 2024

The meeting was called to order at noon. by Chair Greg Bigam at Park District Headquarters.

1. ROLL CALL Board members P=present A=absent Greg Bigam P
Susan Metzger A Cindy Whited P Jeff Phillips P
Marie Wilbanks A

Secretary: Andi Humphries P
Park Board Director: Arista Hartzler P
Executive Assistant: Jamie Lands P
Park Administrator Wendi Caudill P
Emeritus Board Member: Pete Hartinger A
Guests: no guests

2. Minutes of previous month Humphries: The motion to approve the minutes was made by Phillips, seconded by Whited; motion carried.

3. Financial status of Park District: Beginning balance \$754,005.50 Ending balance \$686,753.50. Expenditures included payroll, HVAC and fuel at headquarters. Funds received include rain barrel workshop reimbursement. The motion to approve the financial report was made by Phillips, seconded by Whited; motion carried.

4. Strategic Plan: remains the same.

Park Update: The new StoryWalk was installed at Metzger Preserve with a different route. New carpet was installed at Headquarters Event Center and parking lines were painted at Pickaway Trail Canal Road Parking Lot.

5. Director's Report

- a. Grants: Wil- Deer project completed except pictures and paperwork. Saltcreek is delayed because the contractor was injured. Master plans: surveys are completed and POD is working on designs.
- b. Then and Now: Funds were reappropriated in the Scioto River Bridge area and this certification is needed for the auditor's records. The form was passed around for signatures.
- c. By Law updates: Hartzler reviewed eight other park district bylaws and revised several sections to realign changes in the district. It will be sent to other board members for feedback and discussion at future meetings.
- d. Board Seminar Series: Directors given information for series registration. All are to inform Hartzler if attending at headquarters.
- e. Capital Allocation Request Update: The district was not funded in the two-year capital allocations awards. This will change the budget for future years.

6. Unfinished Business: see Director's Report: nothing further.

7. New Business, board member reports: no new information.

8. Public Comments

9. Schedule of meetings: Regular meeting: noon Tuesday July 23, 2024 at Park District Headquarters, Ashville, Ohio.

10. Adjournment. Meeting adjourned at 1 p.m.

Note: These routine meetings are to be one hour, and not to extend more than thirty minutes longer. Additional time will require special meetings.

Date Minutes Were Approved 7/30/24

PCPD Board Chairperson Gregory Began 7/30/24
Date

PCPD Director Art Hatje 7/30/24
Date

MTD Fund Report for Year 2024 Month 06 - PICKAWAY COUNTY

Fund	Description	Beg Bal	MTD Rec	MTD Exp	Unexp	Enc	Unenc
639	P.C. PARK DISTRICT	686,573.50	1,393.96	30,313.42	657,654.04	231,801.82	425,852.22
659	ODNR-SCIOTO RIVER BRDG & TRAIL	338,003.00	0.00	0.00	338,003.00	21,003.00	317,000.00
670	METZGER PRESERVE	3,938.70	0.00	0.00	3,938.70	0.00	3,938.70
671	ODNR-PADDLING ENHANCE GRANT	1,336.00	0.00	0.00	1,336.00	0.00	1,336.00
918	CLEAN OHIO TRAILS FUND	79,545.28	0.00	0.00	79,545.28	0.00	79,545.28
922	PARK DISTRICT LEASE PAYMENTS	215.62	0.00	0.00	215.62	0.00	215.62
6 Funds		1,109,612.10	1,393.96	30,313.42	1,080,692.64	252,804.82	827,887.82

Revenue
 Eventbrite payout
 Rainbarrel Workshop #2

Contract Services
 HQ East Wall repairs
 regular expenses
 → electric, fuel,
 awing

YTD Fund Report for Year 2024 Month 06 - PICKAWAY COUNTY

Fund	Description	Beg Yr Bal	YTD Rec	YTD Exp	Unexp	Enc	Unenc
639	P.C. PARK DISTRICT	717,359.06	464,762.64	524,467.66	657,654.04	231,801.82	425,852.22
659	ODNR-SCIOTO RIVER BRDG & TRAIL	0.00	504,398.00	166,395.00	338,003.00	21,003.00	317,000.00
670	METZGER PRESERVE	3,938.70	0.00	0.00	3,938.70	0.00	3,938.70
671	ODNR-PADDLING ENHANCE GRANT	1,336.00	0.00	0.00	1,336.00	0.00	1,336.00
918	CLEAN OHIO TRAILS FUND	79,545.28	0.00	0.00	79,545.28	0.00	79,545.28
922	PARK DISTRICT LEASE PAYMENTS	215.62	0.00	0.00	215.62	0.00	215.62
6 Funds		802,394.66	969,160.64	690,862.66	1,080,692.64	252,804.82	827,887.82

MTD/YTD Total Expense Report by Fund for Year 2024 Month 06 - PICKAWAY COUNTY

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Excess	Unenc
639.6052.5102	EMPLOYEES SALARY-PARK DISTRICT - PARK DISTRICT	215,188.10	16,692.48	107,752.46	107,435.64	0.00	0.00	107,435.64
639.6052.5201	PERS-PARK DISTRICT - PARK DISTRICT	30,126.33	2,336.95	13,488.02	16,638.31	0.00	0.00	16,638.31
639.6052.5202	MEDICARE-PARK DISTRICT - PARK DISTRICT	3,120.23	234.30	1,526.24	1,593.99	0.00	0.00	1,593.99
639.6052.5203	INSURANCE - PARK DISTRICT	56,027.07	1,568.89	9,413.34	46,613.73	0.00	0.00	46,613.73
639.6052.5205	WORKERS COMP-PARK DISTRICT - PARK DISTRICT	2,151.88	0.00	576.42	1,575.46	0.00	0.00	1,575.46
639.6052.5301	SUPPLIES-PARK DISTRICT - PARK DISTRICT	2,000.00	0.00	679.43	1,320.57	1,320.57	0.00	0.00
639.6052.5401	CONTRACT SVCS-PARK DISTRICT - PARK DISTRICT	294,865.00	# 480 BU	162,474.66	132,390.34	132,390.34	0.00	0.00
639.6052.5403	TRAVEL/EXPENSES-PARK DISTRICT - PARK DISTRICT	3,500.00	0.00	873.60	2,626.40	2,626.40	0.00	0.00
639.6052.5432	RAILS TO TRAILS-CONTRACT SERVICES - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5501	EQUIPMENT-PARK DISTRICT - PARK DISTRICT	50,000.00	0.00	38,600.49	11,399.51	11,399.51	0.00	0.00
639.6052.5504	LAND - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5701	TRANSFERS OUT - PARK DISTRICT	201,000.00	0.00	0.00	201,000.00	0.00	0.00	201,000.00
639.6052.5801	ADVANCES OUT-PARK DISTRICT - PARK DISTRICT	0.00	0.00	187,398.00	(187,398.00)	0.00	0.00	(187,398.00)
639.6052.5901	OTHER EXPENSES-PARK DISTRICT - PARK DISTRICT	10,000.00	0.00	0.00	10,000.00	10,000.00	0.00	0.00
639.6052.5958	INSURANCE (BONDS)-PARK DISTRICT - PARK DISTRICT	750.00	0.00	0.00	750.00	750.00	0.00	0.00
639.6052.5959	MARTHA HITLER PARK IMPRV - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6052.5968	PARK IMPROVEMENT PROGRAM - PARK DISTRICT	75,000.00	0.00	1,685.00	73,315.00	73,315.00	0.00	0.00
639.6069.5401	CONTRACTS-SERVICES - DUPONT GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6090.5300	MATERIALS - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6090.5301	SUPPLIES - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00

MTD/YTD Total Expense Report by Fund for Year 2024 Month 06 - PICKAWAY COUNTY

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Excess	Unenc
639.6090.5401	CONTRACTS-SERVICES - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639.6090.5901	OTHER EXPENSES - PARK DONOR DESIGNATED PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 639	P.C. PARK DISTRICT	943,728.61	30,313.42	524,487.66	419,260.95	231,801.82	0.00	187,459.13
659.6095.5401	CONTRACTS-SERVICES - ODNR-SCIOTO RIVER BRDG & TRAIL	187,398.00	0.00	166,395.00	21,003.00	21,003.00	0.00	0.00
659.6095.5901	OTHER EXPENSES - ODNR-SCIOTO RIVER BRDG & TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 659	ODNR-SCIOTO RIVER BRDG & TRAIL	187,398.00	0.00	166,395.00	21,003.00	21,003.00	0.00	0.00
670.6091.5504	LAND - PARK ON BEHALF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
670.6092.5401	CONTRACTS-SERVICES - METZGER PRESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
670.6092.5504	LAND - METZGER PRESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
670.6092.5801	ADVANCES OUT - METZGER PRESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
670.6092.5901	OTHER EXPENSES - METZGER PRESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 670	METZGER PRESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
671.6094.5301	SUPPLIES - ODNR - PADDLING ENHANCE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
671.6094.5401	CONTRACTS-SERVICES - ODNR - PADDLING ENHANCE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
671.6094.5801	ADVANCES OUT - ODNR - PADDLING ENHANCE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
671.6094.5901	OTHER EXPENSES - ODNR - PADDLING ENHANCE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 671	ODNR-PADDLING ENHANCE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.3012.5401	CONTRACT-SVS - ON-BEHALF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5401	CONTRACTS-SERVICES - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5501	EQUIPMENT - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00

MTD/YTD Total Expense Report by Fund for Year 2024 Month 06 - PICKAWAY COUNTY

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Excess	Unenc
918.6206.5701	TRANSFERS OUT - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5601	ADVANCES OUT - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6206.5901	OTHER EXPENSES - ROUNDTOWN TRAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6207.5401	CONTRACTS-SERVICES - OHIO-ERIE CANAL BRIDGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6207.5600	ADVANCES OUT - OHIO-ERIE CANAL BRIDGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
918.6207.5901	OTHER EXPENSES - OHIO-ERIE CANAL BRIDGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 918	CLEAN OHIO TRAILS FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
922.6909.5401	CONTRACTS-SERVICES - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
922.6909.5501	EQUIPMENT - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
922.6909.5901	OTHER EXPENSES - PARK DISTRICT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 922	PARK DISTRICT LEASE PAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
45 Accts		1,131,126.61	30,313.42	690,362.66	440,263.95	252,804.92	0.00	187,459.13